

THE ORIGINAL HOLLOWAY FRIENDLY SOCIETY LIMITED

# Annual Report 2023

for the year ended 31 December 2023

Keeping life colourful

#### Welcome from the Chair

Dear Members,

Welcome to the 2023 Annual Report and Accounts for the Original Holloway Friendly Society, which includes our Strategic Report and Financial Statements. There are six parts to this report.

First, there is an Overview from me, as your Society's Chair.

Second, is the Strategic Report from me as Executive Chair. It begins with my Overview followed by a Business Review and finally a description of the Risks to the Strategy and how we approach Risk Management.

Third is the Bonus Report, which shows how we are able to share the value emerging with Members.

Fourth is the Report of the Board of Management. This covers the activities of the Board and its Committees, including the Corporate Governance Report, followed by the Directors' Remuneration Report.

The fifth item is the report of the Independent Auditor.

The final item is the Financial Statements, including notes to explain their presentation.

The Society applied, in full, the Corporate Governance Code developed by the Association of Financial Mutuals for firms like ours.

I hope you find the content interesting and informative. We are always pleased to hear from you and we welcome any feedback or suggestions on our report, the progress of your Society or your experiences dealing with us. All Directors make a point of being available to talk to Members at the Annual General Meeting ('AGM') and this is an excellent way for you to raise any matter with us. Other ways you can contact us are listed on the back cover of this report.

Yours sincerely,

Derek Wright Executive Chair 03 April 2024

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## Officers, Professional Advisers and Registered Office

#### The Board of Management ('Board')

**Executive Chair and Non-Executive Director** 

Senior Independent Non-Executive Director

Independent Non-Executive Directors

Chief Executive and Executive Director

Chief Financial Officer and Executive Director

Chief & With Profits Actuary

Company Secretary

Derek Wright<sup>3</sup>

Anna East

Dave Cheeseman

Anna East Lynzi Harrison Andrew Horsley Adrian Humphreys

Stuart Tragheim<sup>2</sup>

Mark Allen<sup>1</sup>

Alison Carr

Alison Poyner

<sup>&</sup>lt;sup>1</sup>designate from 1 July 2022, regulatory approval received on 16 February 2023, until 29 March 2024.

<sup>&</sup>lt;sup>2</sup> until 29 February 2024.

<sup>&</sup>lt;sup>3</sup> Executive Chair from 1 March 2024.

### Officers, Professional Advisers and Registered Office

#### Professional Advisers as at 31 December 2023

#### **Chief Actuary and With Profits Actuary**

Alison Carr, BSc, FIA Steve Dixon Associates LLP Global House Ashley Avenue Epsom, Surrey KT18 5AD

#### **Internal Auditor**

RSM UK Risk Assurance Services LLP 10th Floor, 103 Colmore Row, Birmingham B3 3AG

#### **Independent Auditor**

BDO LLP 55 Baker St Marylebone, London W1U 7EU

#### **Fund Managers**

LGT Wealth Management UK LLP 14 Cornhill London EC3V 3NR

#### Bankers

Lloyds Bank 19 Eastgate Street Gloucester GL1 1NU

#### **Registered Office**

#### The Original Holloway Friendly Society Limited

Holloway House, 71 Eastgate Street Gloucester GL1 1PW

The Original Holloway Friendly Society Limited is a friendly society registered and incorporated under the Friendly Societies Act 1992. The Board is the Committee of Management defined in the Act. 'Board', 'Board of Management' and 'Directors' are used interchangeably in this report.

The Society is governed by its Memorandum and Rules (the 'Rules'), which are available on its website, or free on request.

The Society uses the trading style 'Holloway Friendly' and is referred to throughout this report as 'the Society'.

The Society has one subsidiary, HF Life Limited, which does not currently trade, and has no liabilities and no significant assets.

email: hello@holloway.co.uk web: holloway.co.uk telephone: 01452 526 238

The Society is registered in the UK under number 145F.

The Society is authorised and regulated by the Prudential Regulation Authority and regulated by the Financial Conduct Authority. Its Firm Reference Number, needed for regulatory enquiries, is FRN 109986.

The Society is a member of the Association of Financial Mutuals ('AFM'). It follows the Corporate Governance Code ('the Code') developed by the AFM for mutual firms. The Society is a member of the Association of British Insurers ('ABI'). The Society is a member of the Investment and Life Assurance Group ("ILAG").

**Annual Report 2023** 

# Executive Chair's Overview

#### **Executive Chair's Overview**

This past year has been another one of uncertainty for many both in the UK and overseas with continued higher inflation than we had become accustomed to, political uncertainty in much of the world and conflicts abroad. I am pleased to report that the Society's ability and willingness to adapt, for example through agile working, has meant that we have been able to continue to meet the needs of you, our Members, with a very high standard of service which was recognised through our achieving the 4star status in the FT Adviser Service Awards.

While we continue to be cautious, we recognise that some things have changed, possibly forever. Our purpose at the Society, to be there when you need us most, remains intact. How we achieve that purpose changes as we face new challenges, be they related to the pandemic, the cost-of-living crisis or to other changes such as the mix of home and office-based work.

#### **Delivering Benefits to Members**

As discussed in the Strategic Report, our sales were significantly higher than in the past couple of years, and Membership numbers have increased slightly. In practical terms, we have paid out more in benefits to our Members than ever before, replacing the incomes of those who cannot work through illness and injury. Part of our purpose is to help our Members back to work. We have continued to do that as well as promoting other ways in which we can support our Members.

We never forget that the Society exists to serve you, our Members, especially in your time of greatest need. We have striven throughout 2023 to ensure that we continue to pay valid claims and pay them promptly.

During 2023 we continued to see the benefit of our new administration platform, PRISM, and we are now using UnderwriteMe, our automatic underwriting engine. Both of these demonstrate our determination to improve the experience of our Members.

This commitment to serving Members is at the heart of our attractiveness in the market. Advisers can be confident in recommending us because we treat potential and existing Members as we would like to be treated ourselves.

#### Bonus

The rates of new regular bonuses for all Members with eligible plans were maintained reflecting underlying performance. Full details are in the report on pages 20-21.

#### **Regulation and Corporate Governance**

We have continued to respond to the requirements of our two regulators, the Prudential Regulation Authority, and the Financial Conduct Authority. While we are smaller than many financial services providers, we are proud to respond fully to changes in regulation, believing that adopting regulation in the right spirit is what our Members expect.

Each year the Board reviews its succession plan and is satisfied that it remains appropriate.

After 7½ years as Chief Executive, Stuart Tragheim stood down at the end of February 2024 to pursue a portfolio career. During his time with the Society, Stuart led a transformation in the Society's fortunes introducing a new brand, leading a complex IT transformation programme, overseeing the development of new products and re-focussing the Society on providing a first-class service to advisers and Members. He leaves behind a modern outward looking Friendly Society. Thank you, Stuart, for all you have achieved.

In March 2024 we said farewell to Mark Allen after 2 years as the Chief Financial Officer and Chief Risk Officer. During his time with the Society, Mark made a significant impact on the Society's governance and risk culture. Thank you, Mark.

The Society continues to support the work of the James Hopkins Trust, a local children's hospice. It has matched the amounts raised internally, leading to a donation of £1,760. The Society also chose to donate to other causes including Gloucester Feed the Hungry, The Alzheimer's Society and The Family Haven. Total donations amounted to £4,000.

#### **Executive Chair's Overview**

#### **Our Strategy**

Our strategy is to grow by offering quality products to more people. Central to this strategy was the implementation of a new administration system, PRISM, which is now fully operational. Towards the end of the year, we reviewed our Strategy for the next five years and agreed to continue much as before but with the expectation of growing our levels of new business in each of the next 5 years whilst maintaining our strong solvency level.

#### **Looking Ahead**

These last three years have been extremely difficult ones for us all. I am proud of the consistent focus on serving Members throughout. During 2023 we started to see the benefits of PRISM in enabling us to launch new products and to provide more options for current and future Members.

#### Thanks

All of this is only achieved through the hard work and dedication of the Society's people. On behalf of my fellow Directors, a big thank you to everyone at the Society for their part in ensuring our success and building the foundations for the Society's future.

I hope to see many of you at the AGM.

With best wishes,

Derek Wright Executive Chair 03 April 2024



**Annual Report 2023** 

# Strategic Report

#### **Overview**

The past 12 months have seen continued social, economic, and political turmoil, both in the UK and across the globe, combined with significant regulatory developments in the UK (most notably the Consumer Duty) that have impacted the operating environment for all financial services businesses.

#### Of particular note are:

- The ongoing conflict in Ukraine, resulting in higher energy prices in the UK (amongst other things)
- A new conflict between Israel and Palestine in Gaza, which has the potential to spread across the Middle East
- High inflation and high interest rates, impacting many people in the UK
- Political instability in the UK, with the resultant impact on stock market volatility

Consumer and business confidence in 2023 did not recover to pre-pandemic levels, resulting in very challenging market conditions for financial services firms – both for manufacturers and financial advisers. The consumer confidence index for the UK was 100.7 in December 2019 and 97.8 in November 2023.

FCA's Consumer Duty initiative was launched mid-way through 2023 and is a significant policy

development, impacting all financial services businesses, including insurers, friendly societies, financial advisers, banks and consumer finance firms. The Duty requires firms to consider the intended outcomes that their products and services will deliver for consumers, combined with the requirement to identify and remedy consumer harms.

We always strive to act in Members' best interests and to put them at the centre of everything that we do. This was clearly demonstrated through our Consumer Duty project and we are confident that our mutual ethos keeps us well-placed for the future application of this policy initiative.

A January 2024 economic assessment from Deloitte suggested that the UK might have been in a technical recession in the second half of 2023 (or at best the economy stagnated) and the full impact of interest rate hikes has yet to be felt. This was confirmed by official figures published by ONS in mid-February. Deloitte predicted that economic stress will continue to rise and most businesses will focus on cost management and cash generation over the coming year.

On the positive side, however, Deloitte observed that any recession in the UK is likely to be mild, recent falls in inflation will continue, as will interest rate reductions and that the UK economy will prove to be reasonably resilient with a return to GDP growth in the second half of 2024.

Perhaps unsurprisingly, these influences have acted to ensure that our core income protection market has remained challenging, although it has returned to growth. Business levels have not yet recovered to pre-pandemic levels. Competition has increased with higher levels of pricing and product development activity.

Against this backdrop and difficult market conditions, the Society performed well overall in 2023. Member satisfaction scores (measured by TrustPilot ratings) remaining high, new business volumes increased significantly, operating costs were well-managed and we experienced high levels of colleague engagement. Solvency remained strong throughout the year and it was very pleasing to see net Membership numbers increasing.

In contrast to this positivity, we have experienced higher-than-expected claims outgo (with claims recoveries taking a little longer than expected) from our in-force book of policies. To reflect this experience, we strengthened our claims reserving basis for 2023 year-end and will keep this under review for the future. In November 2023 we entered in to an arrangement with Munich Re which resulted in a contingent advance claim being received in the accounting period.

We saw some cost increases in the management of new claims driven by claimants being unable to access the required NHS services to support their rehabilitation due to the scale of NHS backlogs in 2023. We see little likelihood of the availability of NHS services improving over the short- to mediumterm, unfortunately.

In addition, we experienced more Members withdrawing some or all of their with-profits balances in response to cost-of-living pressures and needing to access their funds.

As a Member-centric Society, we have remained focused on providing products and services to meet their needs. We have increased our Member-support activity by providing extended payment breaks and made available a hardship fund for our Members to access. We believe it is important to support our Members where we can in order that they do not lose important cover for themselves and their families by lapsing their policies through affordability concerns.

Our core product, MySickPay, continues to be well-received by financial advisers and business volumes increased markedly in 2023, driven by competitive pricing and the digital underwriting process improvements we implemented last year. These changes, combined with the ongoing continuous improvements we have made to our core back-office administration platform, PRISM, have significantly reduced our processing times – something that is welcomed by financial advisers.

Our secondary product, HomeProtector – which is a unique Income Protection product designed for the mortgage and rental market – is beginning to gather traction with a group of supporting financial advisers and we hope to see further growth in this product line over the coming months and years.

Our achievements continue to be recognised within the industry and we have been successful in winning one award and being nominated for another, which is most gratifying. Achieving 4-star status in the FT Adviser Service Awards is a clear demonstration of the quality of service we provide to financial advisers – and the Society was one of only two friendly societies to receive this accolade. Alongside this, we were nominated for Best Adviser Marketing by an Insurer at the Protection Review 2023. It is always pleasing to see our achievements being recognised.

We delivered several important projects during the year, perhaps the most important being moving PRISM to the cloud. This change delivers improved operational resilience for our systems and processes and reduces our reliance on onpremise servers. The final strategic project in our IT transformation programme (which is to re-platform our front-end systems) was delivered in the early part of 2024.

Our control environment remained robust throughout 2023, with very few incidents and complaints and we have taken the opportunity to review the level of assurance work we undertake to ensure we continue to exercise careful stewardship of our members' funds.

I would like to thank everyone who has contributed to our continued success in 2023 – all of our colleagues both present and past – and to our Board for their continued support. Finally, as I look forward to 2024, I am heartened by a number of indicators that suggest we can make further progress. We have returned to growth and believe that we can continue to grow our business moving forward. Our operating costs have been managed downwards as our change ambitions move through delivery and we will continue this focus as we owe that to our Members.

We will continue to evolve our Membership proposition and we have launched a virtual GP service for all Members Q1 2024, which will be in addition to the other Member assistance/support options that we make available to our Members.

May I close by wishing all our Members, colleagues and supporters a prosperous 2024.

Derek Wright
Executive Chair

03 April 2024



#### **Key Performance Indicators for 2023**

The important indicators of the Society's success as it pursues its strategy have been agreed with the Board as follows:

**Financial** 

Earned premiums premiums paid by Members for their plan

Sickness claims paid payments made to Members during their time of need

**Expenses** costs to run the business

Member Value

Total Membership the reason for our existence

New Sales the lead indicator of our ability to attract new Members

Risk

Solvency Ratio the financial strength to manage risks that materialise

**Stakeholder Operations** 

Lapses retention of Members is central to the Society's success

**Engagement** a strong Society emerges from dedicated people

Community to support our local community

**Environment** to mitigate the Society's environmental impact

#### 2023 Business Review

#### Purpose

Our purpose remains to be "here when you need us". In practical terms, this means protecting your income when you can't work because of sickness or accident. This is why we exist. Regularly reminding ourselves of our purpose helps ensure that all of us who work at the Society do so in the best interests of our Members and the wider public.

#### Strategy and Business Model, Performance of Key Performance Indicators

#### Strategy

In September 2023, we reviewed our strategy and concluded that, for 2024, we will pursue our "managed growth plus" strategy. This is best characterised as

- Aiming to grow our business over the next 5 years, in line with our available capital
- Managing headcount and financial resources carefully
- Remaining as an Income Protection specialist and developing a small number of new products over time to enable us to diversify our portfolio
- Retaining focus on the intermediary market for our core protection products
- Investing modestly to further improve our service to Members and Advisers and to drive further operational efficiencies

#### **Business Model**

Our business model is designed to balance providing innovation and service to our member base with operating as cost-effectively as possible. We build the products ourselves and administer them from start to finish. We seek to provide excellent service to Members and Advisers as a core part of our value proposition. We consider outsourcing where we think we can benefit either from access to expert resources that we could not afford at our size, or because the activity is not a core process, the performance of which we do not regard as a service differentiator for the Society.

We have continued along the journey of modernising our systems estate and removing dependency on some legacy outsource relationships. Our IT development capacity has remained stable during the year as the ongoing development of PRISM has moved into business-as-usual. Our product range is modern and differentiated and is consistent with the aims and objectives of the Financial Conduct Authority's Consumer Duty work. We continue to invest in people through professional training and studies and have seen pleasing results across the year.

#### Key Performance Indicators - Financial

Earned Premiums net of reinsurance increased over the year to £11.506m (2022: £11.010m).

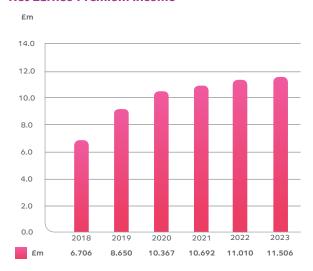
Sickness Claims paid, net of sickness reinsurance recoveries, increased to £4.261m (2022: £3.471m).

Expenses: Commission was higher, due to increased new business volumes, at E2.491m (2022: E1.667m). Operating expenses were lower at E6.890m (2022: E7.422m). One-off costs were lower at E0.138m (2022: E0.833m). Accounting adjustments of E0.551m (2022: E0.570m) are not included in these figures. Expenses were 94.5% of our business plan.

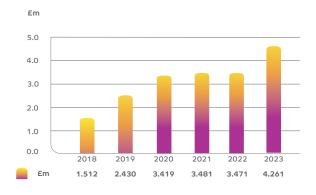
The Fund for Future Appropriations, which describes how much is available either to distribute to Members or to use as capital to write more new business, has increased in the year to £73.922m, from £58.842m in 2022. The change during 2023 is mainly driven by changes to the Solvency regulations which constitute the provision for adverse deviations in our Financial Statements. The changes result in a lower amount of Risk Margin and hence provision for adverse deviations. The Society continues to believe that the amount of Risk Margin constitutes sufficient provision for adverse deviation. The principal change is a reduction in the required interest rate from 6% to 4% per year.

The value of the Society's investments, including land and buildings, increased to £19.835m from £17.804m. The change reflects investment performance, the planned drawdown of investments to meet the capital plan and the receipt of monies advanced under a new financial reinsurance agreement.

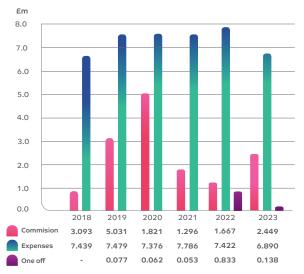
#### **Net Earned Premium Income**



#### **Income Protection Claims**



#### **Operating Expenses**



#### **Key Performance Indicators - Member Value**

Total Membership is a simple measure of our continued raison d'etre. Over the year, the number of Members increased to 26,952 from 26,391, which is pleasing to see given the increased volume of maturities and withdrawals we experienced during the year.

New Sales are measured by their annualised premium at the point of sale. We call this measure the Annual Premium Income or API. 2023 sales were higher than in 2022, at £1.635m API (2022: £1.111m).

This represents an increase of 47.16%, which we believe is higher than the overall increase in the size of the individual Income Protection market in the year. Sales were 93% of our business plan.

#### **Key Performance Indicators - Risk**

Solvency Ratio is a measure of the Society's capacity to absorb adverse variations in the risks it takes within its business. From the Members' viewpoint, it is a metric that indicates the security of their benefits. The Solvency Ratio has remained stable throughout the year and was 188% at 31 December 2023. Part of the increased solvency ratio was due to changes to the Risk Margin calculations driven by the move from Solvency II to Solvency UK, an initiative from the PRA and HM Government to improve the competitiveness of the UK financial services market.

The Board monitors the Solvency Ratio monthly and has defined steps to take in the event the ratio moves outside of tolerance. The Solvency Ratio target range is set relatively high, as is typical for our sector, to reflect that, as a mutual Society, we do not have readily available additional capital should risks crystallise.

#### Key Performance Indicators - Stakeholder Operations

Lapses continue to be monitored both to ensure that sales are of the desired quality but also to ensure that we can give Members options rather than losing important cover in the event that they are experiencing financial hardship. We continued our focus on identifying early-stage indicators of possible lapse and intervening to offer Members alternative options. Low lapses are generally regarded as good for the Society and the implementation of its strategy. Lapses in 2023 were broadly in line with assumptions.

**Engagement** covers how committed our Colleagues are to the Society and its goals. We generally measure this through responses to regular colleague surveys that document how they are feeling at points throughout the year. We work hard to ensure that everyone working at the Society knows what is going on and how their contribution makes a difference to the service we provide. Our work in this area includes several different forms of regular communication. It is two-way, including surveys and less structured ways in which Colleagues can raise questions or discuss issues of concern. We operate agile working throughout the Society so that colleagues can split their time between working in Holloway House and working from home, depending on the work being undertaken at the time. Communication mechanisms have evolved both within teams and

across the Society to reflect these new ways of working and we will continue to identify new ways of ensuring effective colleague engagement which is measured through a six-monthly staff survey.

Community and Environment In 2023, we continued our support for the James Hopkins Trust, a local children's charity providing support for severely disabled under 5s and their families. Beyond this, we supported a small number of other charities, selected by our colleagues. Following established practice, the Society was pleased to match and top up the amount raised in 2023, with the result that approximately £4,000 in total was donated during the year.

We have continued to take action to maintain and mitigate the Society's environmental impact. We purchased a range of carbon offsets in 2023 to reduce the effective carbon footprint of our Scope 1 and 2 emissions to zero. Our investment managers have positioned the Society's investments to deliberately be at the low end of the carbon spectrum.



#### Risks to the Strategy and Risk Management

We face a number of risks, some of which are common to all insurers and some of which are specific to us. We consider the key risks to be as follows:

Strategic risks The mutual sector relies on attracting continued new Members to provide capital. The Society has proven capable at providing products that provide reasonable returns on capital. Its plans for future strategic growth are at risk if the future supply of member capital is reduced. We identified financial reinsurance as a potential alternative source of funding and implemented a reinsurance arrangement with Munich Re during 2023.

Expense risks The demands placed on the Society continue to increase. The Society has to meet on-going expenses out of premium income which is mainly fixed as prices of our products do not typically change once they have been sold. As costs increase, we try to increase new business to maintain positive net income. Our operating expenses were lower in 2023 than previously and we will continue to manage our expense base carefully.

Market risks Most of the Society's assets are invested in the non-profit business, cash, cash funds, high-quality government and corporate bonds. There is therefore significant exposure to interest rates (the non-profit business is long term and so sensitive to movements in interest rates) which have been highly volatile and rose throughout 2022 and into 2023 thereby reducing asset values. We have begun to see a little more stability in the markets in the first quarter of 2024. We have no

immediate plans to alter our investment approach in 2024.

Operational risks cover a wide variety of topics. The key hot-spots being managed are our operational resilience to business disruption and cyber risks as the number of instances of cyber-crime continues to increase.

Future Claims The Society writes typically long-dated guaranteed products. The value of these is particularly sensitive to future claim outcomes, both in terms of the number of claims and how long people claim for. Our 2023 experience suggests people are not recovering quite as quickly as predicted. We have reflected this learning in our future assessment. We continue to focus on our claims handling processes to ensure that we pay valid claims quickly and that we play our part in helping our Members back to work.

Solvency risks over the medium to long term arise where adverse trends in key financial flows (new business premiums, claims and expenses) crystallise and the Society cannot access new capital. Typically, this risk is a consequence of other risks but is a key metric for the Board and management.

Liquidity risks may arise as a consequence of uncertainties in projecting cashflows, both income and outgo. The Society has few sources of and demands for liquidity. Financial projections provide information on the likely future high level cashflows for the Society over the projection period

(typically annually for 3 to 5 years). Short-term cash requirements are monitored by the Finance function and a range of measures exist to manage both the available supply of cash and the forecast demands.

#### Risk Management

The Society has a Risk Management Framework which facilitates the mechanisms for effective risk management. The framework contains all the components to support the approach to the identification, assessment, management and control of risk. The framework is organised around a "three lines of defence" model whereby management of risk is the responsibility of everyone. First Line Management is responsible for the implementation of the risk management process, within tolerances and frameworks that are designed and overseen by the second line. Internal audit provides independent assurance to the Board over the combined effectiveness of lines one and two.

The Board oversees and challenges the risk management function's activities by receiving regular reports into the Audit and Risk Committee. The risk strategy is reviewed by the Board annually.

The Society's second line functions are led by the Chief Risk Officer. A management committee, the Risk & Controls Committee, reviews all aspects of the Risk Management System and advises on policies and procedures, activity and incidents. It advises which issues should be escalated to the Executive, the Chief Executive, the Audit & Risk Committee and the Board, as well as to the Senior Leadership Team or individual managers.

The Risk & Controls Committee meets approximately quarterly.

The key risk management processes operating within the Society are:

- A quarterly Risk and Control Self-Assessment whereby the nominated member of senior management assesses emerging trends and comes to a forward-looking assessment of the risk.
- A quarterly 2nd line review of the risk register to consider whether risks are being broadly reasonably assessed, actions are being completed and risk consideration by management factors in latest emerging trends and information.
- An annual Own Risk and Solvency Assessment process which considers – for those risks that are mitigated by holding capital – the impact on the financial position of the Society of risks crystallising either in isolation or as part of a scenario.
- Limit and tolerance setting processes (also commonly referred to as Risk Appetite) which identify where possible metrics that can be used to assess whether or not a risk is being managed within acceptable limits.
- Combined Risk and Compliance Assurance reviews, which are second-line thematic

exercises performed to examine how effectively the Risk Management System is being used end to end for a few selected topics annually.

 A policy framework, which sets how level standards and rules that the Society expects all its people to abide by in order for risk to remain within acceptable limits.

Risk modelling will continue to be used to assess the impact on the Society of different scenarios and will use this information to support our decision making. In 2023, our Risk team prepared scenarios considering the potential for inflation both in the short and long term and the threats that might pose to the Society. Our modelling capability will continue to be enhanced in 2024 to ensure that risks are quantified wherever possible and the Society's management and Board understand the implications of taking various strategic options.

#### Broader Matters Considered by Directors in Performing their Duties

Directors are generally obliged to consider a range of matters in discharging their duties. This Annual Report describes a number of specific matters. Directors are also expected to report on how they have considered broader matters. Specifically:

#### Likely consequences of any decision in the long term

The Directors always consider the long-term impact of the decisions that they discuss. Generally, the long-term impact means that strategy has to be considered, while short-term decisions are tactical. The Directors always consider whether tactical decisions might affect strategy, including possible unexpected consequences.

#### The interests of our Colleagues

Caring for those who work for the Society is central to our decision making. As a knowledge business, the Directors recognise that continuing high levels of service and developing the strategy require engaged, committed, well-trained and motivated Colleagues.

#### The need to foster the Society's business relationships with suppliers, Members and others

The Directors intend the Society to be a good corporate citizen. Treating Members well is central to our mission and strategy, and is required by regulation, so is considered as part of all decisions. The Directors expect the Society to work properly and reasonably with Advisers, ensuring that regulations, especially regarding conduct, are followed in spirit and in deed. Decisions regarding sales are taken with particular focus on the short and the longer term and the expected outcomes for Members. The Directors expect the Society to work closely with its suppliers to ensure that there is a long-term, viable, mutually supportive relationship with all stakeholders and consider this in decisions. that are made. More details are provided in the 'Operating Practices' section earlier.

#### The impact of the Society's operations on the community and the environment

The Directors seek to ensure that the Society is a responsible employer and supports its local community. It is active in supporting a local charity (see 'Responsibility to the Community' section earlier). The Directors always consider the community and environmental impact of decisions.

#### The desirability of the Society to maintain a reputation for high standards of business conduct

The Directors expect the highest standard of business conduct from all those working for the Society, congruent with regulatory obligations. Every decision is considered from this perspective by the Directors. More details are provided throughout this report.

#### The need to act fairly between stakeholders

The Directors expect that all stakeholders are treated fairly and appropriately and expect to see that an appropriate balance has been struck between stakeholders for all decisions.

#### The Environment, Climate Change & Sustainability

The Society has continued to develop its activities regarding climate change and sustainability. Our overarching objective is for the Society to be carbonneutral on Scope 1 and Scope 2 GHG emissions,

using appropriate high-quality carbon offsets. We believe that this is an appropriate and proportionate objective for an organisation of our scale and complexity.

Our sustainability focus has continued to develop a number of local initiatives where we can make a contribution. Colleagues have contributed ideas which have given rise to initiatives around recycling, and increasing the use of electronic communication to Members, which we extended to annual mailings in respect of the Annual General Meeting in 2023.

We continue to consider our activities under the core elements of recommended climate-related financial disclosures that are used within Task Force on Climate-related Financial Disclosures (TCFD). Specifically:

People We continue to promote good health and wellbeing practices to our colleagues, by providing tools and support to live healthy balanced lifestyles with a sense of purpose and satisfaction. Where appropriate we extend this approach to all Members, especially those who are claiming. One important initiative we undertook in 2022 was to ensure that all our colleagues are paid at least in line with the National Living Wage and we maintained this commitment in 2023. We expect to continue this commitment in future.

Prosperity is at the heart of the products we offer. Our products ensure that those who are too ill or injured to work still receive an income. Our retention/ support activities for Members experiencing financial difficulties are now embedded as business as usual. We extended the ability of our Members to take a break from paying premiums without lapsing their plans and losing valuable cover. We also allocated specific funds to assist with unexpected one-off costs that our Members incurred, such as essential appliances breaking down.

Planet We continue to find a number of ways to reduce our carbon footprint, including promoting hybrid working and holding meetings online to reduce unnecessary commuting. We also discouraged printing by reducing the number of office printers from four to two. As an asset owner we recognise that it is important for our purpose to flow out and be shared by our partners. Our investment manager, LGT Wealth Management UK LLP, has agreed with us how to choose which firms to invest in. Full details of this code are available on www.holloway.co.uk/shareholder-rights-directive-policy

Governance of our various climate initiatives is provided by senior management with the CEO personally sponsoring the initiatives undertaken.

#### **Directors' Assessment**

During 2023 the Directors have assessed the Society's prospects over the next five-year period. This assessment took account of the benefits expected from the initiatives delivered in 2023 allowing for current macro-economic and market factors. The resulting outcomes were discussed and helped to shape the development of our business plan.

As a result of these assessments, the Directors have a reasonable expectation that the Society can continue to progress over this time horizon, meeting all of its liabilities as they fall due.

The Board has considered the effectiveness of the internal control and risk management systems. Both of these systems have continued to be monitored during 2023. A range of incident and performance metrics have been provided within regular reporting from which the Board can determine whether or not risk management and control activity has been broadly effective.

Additional independent assurance has been provided to the Board through a series of internal audit reviews which were undertaken by a fully independent party, RSM UK Risk Assurance Services LLP.

Taking all of these factors into account, the Board is satisfied that the internal control and risk management systems are effective.

#### Conclusion

The foundations of the Society's strategy are its member-centric culture. The new products that PRISM allows us to offer are built on this service culture and mean that the Society is attractive to new Members and to Advisers everywhere.

All of us at Holloway remain firmly committed to the ethos and ideals of the Society as captured within its Mission, Purpose and Values and to working tirelessly to achieve it for the wider Membership. I look forward to the opportunity to continue this work into 2024 and beyond.

On behalf of the Board of Management

Derek Wright, Executive Chair

03 April 2024

**Annual Report 2023** 

# Bonus Report

#### **Bonus Report**

#### Apportionment of surplus, compound and final bonus

Traditional Holloway plans were designed to build up a capital sum to be provided at the maturity of the plan. The capital sum grows by the application of bonuses, which reflect a share in the Society's profits.

#### Apportionment of surplus

This is calculated as an annual amount per unit held which is added to the capital account of the Member. Based on the advice of our With Profits Actuary, the Board has declared the same bonus rate for 2023, as follows:

Bonus Declarations		
Apportionment of Surplus	2023	2022
Holloway Old Tables	£1.30	£1.30
Holloway New Tables and Classic	£1.50	£1.50
Holloway New Classic Plan	£1.25	£1.25
Holloway Premier Plan	E0.20	E0.20
Holloway Classic Plus	E0.90	E0.90
Holloway Classic Plus – Guaranteed	£0.75	£0.75
Holloway Classic Plus – New Table	E0.30	E0.30
Provident Standard, Provident D13 and D26	£1.30	£1.30
Provident Commuted	E2.40	£2.40
Holloway Commuted	£1.86	£1.86

#### Compound bonus

Based on the advice of our With Profits Actuary, the Board has increased compound bonuses from their 2022 levels, The amounts to be credited to Members' Accounts for 2023, are as follows:

Credit to Members' Accounts	2023	2022
Compound Bonus	2.25%	1.75%



#### Final bonus

Final bonus is added to the capital sum immediately prior to the maturity of the plan, or in other specific circumstances.

The levels of current final bonus are available on request. Our contact details are included at the back of this report.

Final bonuses are kept under continual review and are declared by the Board based on the advice of our With Profits Actuary. If the value of the Society's surplus or investments changes suddenly or the numbers of Members claiming increases beyond expected levels, the final bonus may be changed before the next scheduled review.

On behalf of the Board of Management

Derek Wright Executive Chair 03 April 2024 **Annual Report 2023** 

# Report of the Board of Management

#### Introduction

The Board has pleasure in presenting the Annual Report of the Original Holloway Friendly Society Limited to its Membership for the year ended 31 December 2023.

#### **Principal Activities and Objectives**

Our principal activity is the provision of income protection insurance, including insurance based on Holloway principles, to people based in the UK and Isle of Man. The Society has a very small number of Members who live outside these areas. No activities have been carried out which are outside the Society's powers.

Our business is to sell protection products through Advisers to people who may need the support that the Society's products provide.

#### **Outcomes for Members**

#### **Bonuses to Members**

The bonuses payable to Holloway plan Members are set out in the Bonus Report on pages 20-21.

#### Service to our Membership, Feedback and Complaints

We continue to make every effort to provide a firstclass service. We welcome feedback from Members and Advisers and act on the responses received. From time to time, complaints are received. We have established systems to ensure that complaints are handled with care and sensitivity. All complaints are thoroughly and impartially investigated. Members always have the right to raise their complaint with the Financial Ombudsman Service, which we encourage if Members remain dissatisfied.

#### **Financial Position**

The Society has maintained levels of solvency above its Solvency Capital Requirement (the regulatory requirement). Throughout this year, the Board has developed its understanding of the impact on solvency of a range of different outcomes. The Board receives monthly solvency estimates, supported by periodic valuations. As a result, the Board understands the risks of different possible business plans and can provide effective challenge.

#### **Corporate Governance**

The Corporate Governance Report provides information about the Board, including details of the Directors, the Board's responsibilities and activities and the operation of its permanent Committees, including attendance by Committee Members.

#### Opportunity and Risk

The Board has considered and assessed how the Society can best create and preserve value over the long term. In doing this, the Board considered

tangible and intangible sources of value and the roles of stakeholders, together with processes for identifying innovation and entrepreneurship. The opportunities considered depend on the Board's attitude to risk and the Society's long-term strategy and prospects.

The Board is responsible for the Society's overall approach to strategic decision making and risk management. It has oversight of the risks faced by the Society and the plans for their management, including who is accountable to stakeholders for each risk. Most of this work is delegated to the Audit and Risk Committee, the Chief Risk Officer and the risk function, with appropriate reporting to the Board.

The Board has established its approach to managing the risks posed by conflicts of interest. Most of this work is delegated to the Nomination Committee, which reports on it to the Board.

The Board has an established internal control framework with clearly defined roles and responsibilities. Most of this work is delegated to the Audit and Risk Committee, which reports on it to the Board.

#### Remuneration

The Board has established a Remuneration Policy which recognises that appropriate and fair levels of reward are necessary to enable the Society to secure and retain high-quality people, be they Executives, senior managers, members of the sales team, operations or support and governance teams. In particular, the Board is satisfied that there is a strong alignment between the remuneration of Executives and the Society's performance, and that this alignment demonstrates shared purpose and common objectives. The alignment follows throughout the Society, based on the nature and seniority of each role.

The Remuneration policy has been developed around principles which align with the Society's culture, values and long-term success, and include consideration of matters such as gender pay gap reporting.

The Remuneration Policy is transparent, as disclosed in this report. As a result, the Society is accountable to Members over remuneration matters. In determining the Policy, the Board has considered the Society's broader operating context including the pay and conditions of the wider workforce as well as the pay and benefits of Directors and senior management.

Most of this work is delegated to the Remuneration Committee, which reports on it to the Board.

#### **Board's Responsibilities**

The Board has a duty to report to Members on the Society's performance and its financial position. It is responsible for preparing the financial statements on pages 53-70.

The Society's Rules and UK law require the Board to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Society and of its results for that period. In preparing those financial statements, and in carrying out the business of the Society, the Board is required to:

- Select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, disclosing and explaining any material departures, and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Society will continue in business.

The Board is responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Society and for ensuring that the accounts comply with the Friendly Societies Act 1992 and are prepared in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards, comprising FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', and FRS 103 'Insurance Contracts', and applicable law).

As at the date of this report, each Director confirms that, so far as each individual is aware:

- there is no information relevant to the audit of the Society's financial statements for the year ending 31 December 2023 of which the auditor is unaware, and
- all steps have been taken that an individual ought to have taken to discharge the duty of a Director to become aware of any relevant audit information and to establish that the Society's auditor is aware of that information.

The Board is responsible for safeguarding the assets of the Society and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board is responsible for the maintenance and integrity of the Society's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### **Culture and Values**

The Board is responsible for the Society's culture. The Society's values were developed by a group of Colleagues in 2016 and then reviewed by Colleagues in 2022. These amended values were in place throughout 2023 having been shared with the Board.

The purpose and the values together inform the expected behaviours of all those who work for the Society. The values are integrated into the Society's different functions and operations, including internal audit, compliance and risk management functions.

The Directors recognise that a healthy corporate culture is critical to the Society's competitive advantage and is vital to the creation and protection of long-term value.

Activities to ensure that the agreed culture and values are embedded throughout the Society are largely delegated to the Chief Executive, who shares the work with other members of the Executive and senior management.

Culture and values are not easy to manage or direct. Our approach is that by doing things right, the right culture should emerge. The Executive leads by example, stressing the need for high quality Member service, mutual support, fairness, teamwork, honesty, wholeheartedness, innovation,

and continual improvement. These values and associated behaviours, consistently identified, used as the underpin for action, and implemented, should drive the right culture.

The policies and practices guiding behaviour and treatment at the Society are aligned with our purpose and values. They include clear procedures for raising concerns, such as via several possible whistleblowing routes, which are reviewed regularly.

The Society measures culture primarily via a sixmonthly engagement survey. Results are shared with the Board.

#### Responsibility for the financial impact of climate change

The Directors take responsibility for assessing and managing the Society's interaction with its environment and the consequences for climate change seriously. They have regard for regulatory advice and guidance, but, more importantly, are keen to treat the environment with respect.

#### **Regulatory Guidance on Climate Change**

The Society's assets are exposed to the market risks arising from climate change. They are primarily invested in a diversified portfolio of UK bonds of fairly short duration. Stress tests are performed every year to ensure that the Society can continue to meet its obligations in unfavourable markets.

We will continue to monitor and assess the appropriateness of our assets.

The Society is exposed to the physical risks of climate change. Sickness is the Society's most material risk and some studies have demonstrated a connection between increased temperature and increased sickness. The Society reviews its sickness assumptions every year and performs stress tests to ensure that it could meet its obligations if sickness was worse than assumed.

#### **Environmental Impact**

As a relatively small firm providing a product (insurance) that is virtual rather than physical, the Society's direct impact on the environment is minimal. This notwithstanding, we are mindful of our responsibility to protect and tend our environment. As a Society, we want to play our part in sustaining a healthy planet for all to enjoy. We do not invest in thermal coal because of its high carbon emissions. We will continue to work with our investment managers to develop our investment strategy in line with these goals.

The Society has again taken steps to offset its Scope 1 and Scope 2 carbon contribution in 2023. As a result, the Society was largely carbon neutral in 2023. We intend to maintain this position in the future.

#### **Uncertainty involved in Estimates**

Currently, we do not have enough claims, particularly long-term claims, to rely solely on our own experience in deciding our best estimate of future claims and recoveries. Instead, we use industry data which gives us access to a far greater number of claims. We then adjust to allow for trends we observe in our data where we think these will continue in the future. The Board considers the advice of the Chief Actuary on these matters and challenges the assumptions that are proposed, including how they have been derived. Having robustly considered the position, the Board is satisfied that its technical provisions are an appropriate long-term best estimate.

#### **Directors' Conclusions**

The Directors are satisfied that it is appropriate to adopt a going concern basis of accounting in preparing the financial statements. We have concluded that there is no material uncertainty that would impair the Society's ability to present its accounts on this basis for the twelve months following the signing of the accounts.

After due consideration, the Directors have concluded that this Annual Report, taken as a whole, is fair, balanced and understandable and provides the information necessary for Members to assess the Society's performance, business model and strategy.

#### Appointment of Independent Auditor

A resolution to reappoint BDO LLP as the Society's Independent Auditor will be proposed at the forthcoming AGM.



#### Character of the Board

#### **Diversity**

The Board strongly believes that diversity of thought, attitude and background throughout the Society is a driver of business success. Diversity brings a broader, more rounded perspective to decision making and risk management, making the Board and senior management more effective. The Board believes that diversity includes, but is not limited to, criteria such as gender, social and ethnic backgrounds, cognitive and personal strengths, and experience of different businesses. It strives, in its recruitment, to continually improve its diversity.

Appointments to the Board demonstrate efforts to establish an appropriate balance of expertise, diversity and objectivity. Appointments to the Board and succession planning take into account the Board's diversity, equity and inclusion policy.

#### **Board Effectiveness**

The Board is responsible for assessing its own performance and effectiveness. From time to time, it commissions external parties to assess its effectiveness and to support its development. This was performed in 2021 and reviewed the Board's character and the quality of the materials provided for Board and Committee meetings. This year, in line with its understanding of best practice, an internal Board evaluation was conducted.

In 2023, the Chair held formal evaluation meetings with each Director.

Overall, the Board demonstrates a high level of competence relevant to the Society's business needs and stakeholders. In particular, the Board is satisfied that it is of the size and is appropriately structured to meet the Society's strategic needs and challenges, and to enable effective decision making.

#### **Board Disclosures**

The Society maintained indemnity insurance against Directors' and Officers' Liability.

The Society made no political donations during the financial year.

#### Serving the Membership

The Board is committed to serving Members, who are the Society's owners and customers. Communication with Members is encouraged via letters, email, the website, telephone, survey responses and an invitation to the AGM.

Members are encouraged to use their vote. The Society continues to offer different ways of casting votes to make it easier including allowing Members to cast their vote electronically or complete and return the proxy voting form.

At the AGM, the Chief Executive presents the previous year's performance and describes our future plans. All Board Members expect to be available to answer Members' questions. Attendance at the AGM may be on-line or in person. In 2023 the majority of notices for the AGM were sent via email.

#### Stakeholder Relationships and Engagement

Mutual organisations create a social, economic and environmental impact, but they do not operate in a vacuum and they are not immune to changes in their markets or in the wider world. Sustainable business benefits the wider community. The Society has a responsibility to create and sustain long-term value for a variety of stakeholders including its impact on the environment.

The Society has identified the stakeholder relationships that are integral to its ability to generate and preserve value, including with Members and with those who work for the Society.

The Society has a comprehensive programme of engagement with stakeholders, primarily consisting of regular face-to-face meetings, but including more informal opportunities for a meaningful dialogue. We maintain regular dialogue with important suppliers and Advisers. We demonstrate how we value these relationships by paying our bills promptly, working in a professional and productive manner and monitoring how contracts are fulfilled.

We value our local community as a material stakeholder, as evidenced in our selection of the James Hopkins Trust, a local children's hospice, as our main supported charity.

#### **Reporting to Members**

This Annual Report is the primary way in which we seek to present to Members a fair, balanced and understandable assessment of the Society's position and prospects on an annual basis.

#### Applying the AFM Corporate Governance Code: Purpose and Leadership

The Directors recognise the need for them to act with integrity and to lead by example, particularly in the behaviours of the Executive Directors, which are more visible to all at the Society on a day-to-day basis.

The Directors recognise the need to build positive relationships with all stakeholders (regulators, Advisers, investment managers, consultancy firms, all those working for the Society, and Members). This year, Directors have been responsible for building relationships with each category of stakeholder. The Board ensures that the Society operates with a clear sense of purpose and a collective vision. Activities that promote the sense of purpose and the vision for all are largely delegated to the Chief Executive, who shares the work with his Executive and senior managers. The Chief Executive meets monthly with all at the

Society to discuss progress within the context of our purpose and vision. He meets separately with the Executive and senior management to discuss higher level and strategic objectives, again in the context of the Society's purpose and vision. The purpose and vision are discussed with all stakeholders as appropriate.

As a result, the purpose and vision set the context for the decision-making process to achieve long-term sustainable success.

#### Thanks and appreciation

The Directors add their thanks to those of the Chair and Chief Executive, and formally note their appreciation of all those at the Society who continue to demonstrate dedication and hard work on behalf of Members and Advisers.

On behalf of the Board of Management

Oli Payner

Alison Poyner, Company Secretary 03 April 2024

#### **Corporate Governance Report**

#### **Accountability**

The Board has established and maintained corporate governance practices that provide clear lines of accountability and responsibility to support effective decision making. These practices include an effective Committee structure, scheduled meetings, schedules for Board and Committee business, high-quality papers, and input where appropriate from the risk management function. Business for the Board and its Committees includes consideration of the performance of business functions, led by the accountable Executive.

The Society's Rules, read in conjunction with the Friendly Societies Act 1992, the FCA Handbook and PRA Rulebook, set out the authority, accountability, role and conduct of Directors and the principal rights and responsibilities of Members.

#### About the Board, Its Role and Character and Organisation

#### **Role and Responsibilities**

The Board is collectively responsible for the longterm success of the Society. Its role is to provide entrepreneurial leadership of the Society within a framework of effective controls that enables risk to be assessed and managed. The Board sets the Society's strategic aims, ensures that the necessary financial and human resources are in place for the Society to meet its objectives, and reviews management performance. It agrees the Society's values and standards and ensures that its obligations to Members, including reporting to Members on the Board's stewardship, and others are understood and met.

In meeting its responsibilities, the Board is expected to ensure good corporate governance. In short, this means that the Board has to ensure that the Society is well run. The process of ensuring good governance starts at the top, hence there is a focus on the governance of the Board and its Committees. It is these matters that are addressed in this report.

The Society produces an annual Solvency and Financial Condition Report which provides more details about the Board's assessment of the Society's financial strength and its governance. This report is available on our website <a href="https://www.holloway.co.uk">www.holloway.co.uk</a>.

#### Ensuring High Standards of Corporate Governance

In assessing the quality of corporate governance, the Board draws upon the views of Directors, emerging industry and wider corporate concerns and expectations, and published materials on corporate governance.

The Society complies in full with the AFM Corporate Governance Code.

#### The Value of Independent Challenge

The Society values the independence of thought and challenge that independent Non-Executive Directors can deliver in the context of overall Board composition and organisational structure. The Board continually seeks opportunities to promote independent thought in its decision-making processes. More than half of its Directors are considered to be independent. Throughout 2023, the Board comprised two Executive Directors and six Non-Executive Directors.

Independent challenge in Board and Committee decision making mitigates the risk of individuals having unfettered powers. Independent challenge allows for broader industry experience to be taken into account and improves the objectivity of decision making. It encourages constructive problem solving and tends to benefits firms in the long term.

#### **Board Mechanics**

The Board expects to meet formally at least five times every year together with one or two strategy and development days. Additional meetings, seminars and workshops are held as required to support the formulation of strategy, to address any emerging issues and for training or professional development purposes.

The letters of appointment for Non-Executive Directors are available to Members on request. The Company Secretary is the secretary to the Board and is responsible for advising the Board on all governance matters and for helping ensure that the Board acts in an orderly and effective fashion.

The Board considers the appointment and removal of the Company Secretary.

#### **Integrity of Information**

The Board has confidence in the quality and integrity of the information used for decision making and reporting within the Society. There are formal and robust internal processes to ensure that systems and controls are operating effectively. Information sources used and shared are broad as well as deep.

Board papers are of high quality and are designed to generate appropriate discussion and challenge leading ultimately, where necessary, to welldocumented and effective decision making. From time to time, the Board Chair, the Chairs of the Committees and the Company Secretary meet to review the governance processes and to confirm that they remain fit for purpose. They consider initiatives which could strengthen the Society's governance and more detailed matters such as the quality of Board papers and the structure of meetings.

#### The Chair, Chief Executive and Senior Independent Director

There are role profiles for the Chair, the Chief Executive, and the Senior Independent Director, which describe the duties of each role.

The Chair's priority is leadership of the Board and ensuring its effectiveness. He ensures that all Directors have appropriate information and he facilitates constructive discussion. The Chair was considered independent on appointment.

The Chief Executive's priorities are the formulation of strategy, its execution, and the management of the Society overall.

The Board has delegated authority for the operational management of the businesses to the Chief Executive, who makes decisions on matters that are necessary for the effective day-to-day running and management of the business within

certain limits. Above these limits, matters must be escalated to the Board for consideration and approval.

The Senior Independent Director's priority is to act as an alternative person to whom stakeholders can raise concerns, to serve as an intermediary for the other Directors or Members and, with other Directors, to evaluate the Chair's performance. She holds annual meetings with the Board, the Chair being absent, to discuss the Chair's performance. She then meets privately with the Chair to discuss the findings.

#### Non-Executive Directors, Executive Directors, Independence and the Balance of the Board

The Non-Executive Directors are independent of management, bringing effective and constructive challenge to the deliberations of the Board and helping to develop proposals on strategy. The Executive Team is led by the Chief Executive and prepares and presents business to be conducted by the Board and its Committees. The majority of the Directors on the Board are non-executive.

Using commonly applied tests, the Society's Non-Executive Directors are deemed independent except that they, along with the Executive Directors, have policies with the Society, making payments on an

arms-length basis. The Board, having considered the matter, considers that all of its Non-Executive Directors are independent in character and judgement.

All Directors are subject to regular re-election.

The Board is comprised of an appropriate balance of diverse and complementary skills necessary to competently oversee an insurer. Its collective experience and skills cover the areas of strategy, management, sales, distribution and marketing, execution, accounting, actuarial and audit matters, information technology, investment management, risk management, prudential regulatory and conduct oversight, and the appropriate and effective operation of a board. As a result, the Board is well placed to meet the requirements of its immediate stakeholders (Members, current and future, our Colleagues, regulators and Advisers) and the wider industry. The combination of skills, backgrounds, experience and knowledge of the Board members promotes accountability and incorporates objective thought, which in turn provides constructive challenge to achieve effective decision making. The Board is appropriately balanced, and by being so, promotes effective decision making and supports the delivery of the Society's strategy.

Conflicts of interest can arise and could compromise decision making. The Board has agreed that any relationship or circumstance that is likely to affect, or could appear to affect, a Director's judgement should be disclosed and recorded in the register of conflicts of interests. Directors are obliged to inform the Society of any new conflicts that arise. The register is updated at every meeting or earlier on request.



#### **Profile of Directors**

The following Directors are expected to be serving on the Board after the AGM in 2024. We have shown the details of those that are offering themselves for election at the 2024 AGM first, followed by all other Directors.

#### Offering themselves for election at the 2024 AGM:

Anna East, Independent Non-Executive Director Anna joined the Board in November 2015.

Anna is a solicitor having practiced at Eversheds and a financial services plc. Anna was the chair of the Dudley Building Society and Vice Chair at Midland Heart Housing Association as well as chair of its audit committee. She was a non-executive director at Entrust which is a national regulator. Anna has held a number of NHS Board roles and was a governor of King Edwards School in Edgbaston, Birmingham.

Anna chairs the Society's Nomination and Remuneration Committees and is a member of the Society's Audit and Risk Committee. Anna is the Society's Senior Independent Director.

Anna is retiring by rotation and is offering herself for re-election for a one-year term. Anna's contribution is important to the Society's long-term success because she brings a legal perspective and experience in conduct and risk management, as well as broad insurance management experience, to the Board and its Committees.

Adrian Humphreys, Independent Non-Executive Director. Adrian joined the Board in November 2015.

Adrian's previous roles include chair of the protection business within JLT Benefits Consulting practice. He is a specialist in corporate healthcare and risk provision. Adrian was an independent non-executive director of Benenden Healthcare. Adrian previously spent 15 years of his career working for Western Provident Association ('WPA'), a not-for-profit health insurer. For 10 years, he was the Managing Director of WPA's Corporate Division. Prior to this he worked for the management consultant Arthur D. Little Inc.

Adrian has an MBA from Cranfield and a PhD in the field of Physics and Mathematics.

Adrian is a member of the Society's Audit & Risk Committee.

Adrian is retiring by rotation and is offering himself for re-election for a one-year term. Adrian's contribution is important to the Society's long-term success because he brings commercial experience and investment-focused challenge to Board and Committee discussions.

Derek Wright, Chair of the Board, Independent Non-Executive Director. Derek joined the Board in February 2017.

Derek is an actuary and has worked in the life insurance industry as a practitioner and as

a consultant. Derek was the chief actuary of Laurentian Life in Gloucester until its sale in 1995 after which he joined Deloitte LLP where he set up its UK actuarial practice. He was appointed a partner of Deloitte in 1999. From 2011, until his retirement in 2015, Derek led the Canadian actuarial practice of Deloitte. Much of Derek's time at Deloitte was spent on audit and risk consulting activities to the insurance industry.

Derek is a non-executive director and chair of the audit committee of AVIVA International Insurance and a non-executive director of Schroders Pension Management Ltd. He is vice chair of the Insurance Accounting Committee of the International Actuarial Association.

Derek is the Chair of the Board of Management. He is a member of the Nomination and Remuneration Committees. He is a Director of HF Life Limited. During the period until a new Chief Executive is appointed Derek will assume the CEO regulatory responsibilities.

Derek is retiring by rotation and is offering himself for re-election for a one-year term. Having reached the age of 70 the Board carefully considered Derek's eligibility to re-stand as a non-executive director. Derek's contribution is important to the Society's long-term success because of the broad knowledge and experience in technical and commercial insurance matters and the financial and actuarial expertise that he brings to Board and Committee discussions.

#### Directors serving within their elected term

Dave Cheeseman, Independent Non-Executive Director. Dave joined the Board in February 2020.

Dave has over 30 years' experience in the life insurance industry. He brings a strong mix of financial, actuarial and operational skills to the Board. During the last 15 years he has been a board member of a number of different life companies. From 2010 to 2016 he served as chief finance officer of AXA UK Life and between 2017 and 2020 he performed the same role for Phoenix Life.

Dave is an actuary with a degree in Mathematics from Nottingham University.

Dave is a non-executive director and chair of the Risk Committee at Leek Building Society and a non-executive director and chair of the Audit & Risk Committee at Amber River Group Limited

Dave is the Chair of the Audit and Risk Committee.

Lynzi Harrison, Independent Non-Executive Director. Lynzi joined the Board in February 2022.

Lynzi is a qualified management accountant and was COO of Novia Financial having previously held senior roles at LV=, Quilter plc and its predecessor firms, Old Mutual Wealth and Skandia. She brings a wealth of experience including risk, governance, finance and change all acquired in the financial services industry. Lynzi is an independent non-executive director at Omnilife Plc which is part of the RGA Group.

Lynzi is a member of the Audit & Risk Committee.

Andrew Horsley, Independent Non-Executive Director. Andrew joined the Board in February 2022.

Andrew is a Fellow of the Chartered Governance Institute with over 30 years' experience in the financial services sector. Andrew retired from Cirencester Friendly where he was Company Secretary and Head of Compliance, having previously held senior roles at Engage Mutual. Andrew was previously a Non-Executive Director at The Chorley & District Building Society where he had been Vice-Chair of the Society and Chair of the Nomination & Remuneration Committee.

Andrew is a non-executive director of Red Rose Friendly Society and became chair in December 2023.

Andrew is a member of the Nomination and Remuneration Committee and is the Board's Non-Executive Director Consumer Duty Champion.

#### **Attendance**

The table below shows the attendance of the Directors at Board and Committee meetings.

Board and Committee Meetings 2023									
	Board		Audit and Risk Committee		Nomination and Remuneration Committees				
Name	Attended	Out of	Attended	Out of	Attended	Out of			
Dave Cheeseman	10	10	7	7					
Anna East	10	10	7	7	4	4			
Adrian Humphreys	9	10	7	7					
Stuart Tragheim <sup>1</sup>	10	10			4	4			
Derek Wright	10	10			4	4			
Lynzi Harrison	10	10	6	7					
Andrew Horsley	9	10			4	4			
Mark Allen	10	10							

<sup>&</sup>lt;sup>1</sup>Nomination Committee only

#### Matters Considered by the Board and its Committees

The Board has a number of important responsibilities that it discharges throughout the year. These responsibilities include making decisions in the following areas:

- developing and agreeing the strategy for the Society
- approving the annual business plan and budget
- overseeing operations
- assessing Executive performance, and
- considering new ventures and reviewing existing operations.

Major matters addressed by the Board during 2023 have been described in the Strategic Report. In particular in 2023, we completed the renewal of our IT system including moving PRISM to the cloud. A new product, Home Protector, had its first sale in February 2023. The Board considered a range of strategic scenarios committing to a more ambitious growth plan for 2024 and beyond. In order to meet the liquidity challenges of higher new business growth the Society entered into a financing reinsurance arrangement with Munich Re in November 2023.

The Board is helped in its work by several Committees. These Committees typically consider matters on behalf of the Board and conclude their discussions with recommendations for the Board. They may provide assurance to the Board on matters within their remit. Broadly, decisions needed to achieve the agreed plan, strategy, conduct, culture, and risk management are delegated to the Chief Executive, while decisions to set the plan, strategy, required conduct, culture and risk management are made by the Board. A schedule of the Matters Reserved for the Board is available on request.

#### **Board Committees**

The Board has established three Committees to assist it in discharging its responsibilities. They cover Audit and Risk, Nomination and Remuneration matters. These Committees are important constituents of the Society's governance arrangements.

Each Committee has written terms of reference, which are available on the Society's website under the Governance section or can be mailed on request. These documents include the role and responsibilities of each Committee. They are regularly reviewed, to ensure that each Committee is effective, meets appropriate best practice

and is positioned to deliver effective assurance to the Board without unnecessary duplication. The Chair of each Committee reports to the Board on matters of significance at each of its scheduled meetings. The Board retains ultimate responsibility for all decisions made.

The Company Secretary or her delegates serve as the secretary to each Committee. Each Committee may seek external professional advice at the Society's expense. The effectiveness of each Committee is considered as part of the annual Board performance review.

On behalf of the Board of Management

Derek Wright, Executive Chair
03 April 2024

#### Report from the Audit and Risk Committee

#### Membership

At the end of 2023, the Committee comprised four independent Non-Executive Directors.

#### Matters Considered by the Committee

#### **Independent Audit**

BDO LLP served as Independent Auditor throughout the year and was judged to be effective.

#### Significant Issues in relation to Financial Statements

The Committee considers all risks that affect the business. Where the risks can be modelled, they are included in the assessment of the future financial position. The Committee considers carefully the assumptions used to project these risks. Judgement is important in these assessments, particularly for insurance risks, such as sickness (both inception and duration), and lapse rates.

#### Independent Auditor Performance and Independence

The Committee assessed the performance, independence and objectivity of BDO LLP and the effectiveness of the audit process leading up to the issue of financial statements in 2023. A key component of this assessment was consideration that the Independent Auditor is sufficiently robust

in its challenge. The Committee reviewed the Independent Audit strategy and received reports from the Independent Auditor on its policies and procedures regarding independence and quality control, including an annual confirmation of its independence in line with industry standards.

Every year, the Committee considers whether its auditor is independent and objective, in line with industry standards. The Committee was satisfied that BDO LLP was independent and objective on appointment and will review this assessment during 2024. During 2023, the FRC Audit Quality Review team undertook a review of BDOs 2022 audit of the Society. No material findings were noted.

#### Re-appointment of the Independent Auditor

The Committee proposes that BDO LLP be reappointed at the next AGM.

#### Oversight of Fees payable to the Independent Auditor

The fees, exclusive of VAT, payable to BDO LLP for the year ended 31 December 2023 amounted to £145,000 (2022: £107,500) for the statutory audit. No non-audit services were carried out by BDO LLP for the Society during 2023 (2022: £nil).

#### **Oversight of the Actuarial Function**

The Committee considered the valuation methodology and assumptions as proposed by the actuarial function and, after discussion, recommended them to the Board. It considered the proposals for interim and final bonus from the With Profits Actuary and recommended them to the Board.

It assessed the performance of the Actuarial Function and the Chief Actuary during the year and was satisfied.

There is a direct reporting line from the Chief Actuary to the Committee Chair.

#### Oversight of the Compliance Function

The Committee considered the proposed compliance plan and, after discussion, recommended it to the Board. The Committee oversaw compliance activity, including changes to the plan in the light of changes in resource.

There is a direct reporting line from the Compliance Officer to the Committee Chair.

#### Oversight of the Risk Function

The Committee oversaw the continuing evolution of the Risk Management System and the Internal Control System.

There is a direct reporting line from the Chief Risk Officer to the Committee Chair.

# Oversight of Anti-Money-Laundering Reporting Officer's Activity

The Committee received the annual Money Laundering Reporting Officer's report and the upto-date risk assessment.

There is a direct reporting line from the Money Laundering Reporting Officer to the Committee Chair.

#### **Oversight of Internal Audit**

The Internal Audit function has been provided by RSM UK Assurance LLP.

The Committee considered the suggested internal audit universe proposed, received the reports from the Internal Auditor and monitored the progress of agreed management actions.

There is a direct reporting line from the Internal Auditor to the Committee Chair.

Dave Cheeseman Chair of the Audit and Risk Committee 03 April 2024



#### Report from the Nomination and Remuneration Committees

#### Membership

At the end of 2023, the Remuneration Committee comprises two independent Non-Executive Directors and the Chair, while the Nomination Committee comprises two independent Non-Executive Directors, the Chair and the Chief Executive.

#### Matters Considered by the Committees

#### **Remuneration Committee**

The Committee considered the remuneration of the Society as a whole in general, and specifically the remuneration of the Executive management.

The Committee considered the awards to be made under the Short-Term Incentive Plan which was introduced in 2022.

The Committee considered the awards to be made under the 2022-2024 awards Enhanced Bonus Plan introduced in 2022 to Executive management.

The Committee considered the final awards to be made under the 2018-2020 Long Term Incentive Plan. The Committee determined appropriate bonus payments to be made under these plans.

The Directors' Remuneration Report on pages 40-43 has more details about the Society's remuneration arrangements.

#### **Diversity and Skills**

The Society seeks to attract and retain individuals who contribute through their diversity of thought, attitude and experience. This approach is applied throughout the Society. It is particularly important at Board and senior management level. The primary concern is always the skills brought by new recruits and how these skills complement those of others, at Board or other level. The Board endeavours to encourage diversity of thought and to avoid group think by encouraging debate.

#### **Nomination Committee**

#### **Board Performance Evaluation**

The Committee supported the Chair in the performance evaluations of the Board and its Committees. As external Board appraisal work had been conducted in 2021 the Board and its Committees performed a self-evaluation, the results of which were considered by the Committee.

# Succession Planning and New Director Appointments

The Board is actively engaged in succession planning for both Executive and Non-Executive roles to ensure that the Board can retain its effectiveness in future. Succession plans extend to cover the loss of members of senior management. The Committee

will lead the process to appoint a new Chief Executive, ensuring, as with all senior appointments, there is a transparent process to obtain the most suitable candidate. External advisers will be appointed to search the market for candidates.

#### Director and Executive Director Evaluation, Development and New Director Induction

The Chair led individual evaluations with all Directors. These evaluations include a review of objectives and of development needs and a confirmation that each Director has sufficient time to devote to the affairs of the Society. They demonstrate whether each Director continues to contribute effectively and whether she or he has access to adequate support.

Separately, the Senior Independent Director led the Directors in an evaluation of the performance of the Chair.

The Society is committed to the ongoing professional development of the Board. There is a policy on the continuing professional development of all Directors and a range of development opportunities are provided or supported. During the year, Directors attended a number of development events. As a result, Non-Executive Directors have sufficient current and relevant knowledge and experience to understand the main activities and risks in the Society's business model.

Anna East Chair of the Nomination and Remuneration Committee 03 April 2024



#### **Directors' Remuneration Report**

#### **Remuneration Policy**

The Society's strategy describes how long-term success and value will be created for Members. Its values describe the behaviours and culture expected to flourish in parallel. The Executive Directors, led by the Chief Executive, are responsible for developing and implementing the strategy, including leading the Society's management team.

A number of factors contribute to the Society's successful future growth. Proper reward is one of them. The Remuneration Policy describes how the Board encourages success, teamwork, value generation for Members and implementation of its strategy in a collegiate, measured and effective way. It is designed to encourage behaviour in line with the Society's values and risk appetite, and to ensure conduct that is appropriate for a modern financial services organisation.

#### **Principles of the Remuneration Policy**

The Society's Remuneration Policy is built on the following principles:

- to enhance Member benefits and interests.
- to attract and retain people with the skills and experience for their jobs

- to compete effectively for talent given the employment market
- to support the development of individuals, in line with the Society's ambitions
- to provide rewards that reflect individual performance as well as overall results, including the demonstration of the Society's values
- to avoid rewarding executive, management or individual failure
- to provide termination arrangements that are fair to all
- to meet all relevant regulatory requirements regarding remuneration
- to be consistent with the Society's policies and practices on gender, equality and diversity
- to develop remuneration that is simple to explain, understand and calculate
- to be consistent with the Society's risk appetite, and
- to avoid conflicts between individual interests and those of the Society's Members.

The Remuneration Policy is applied consistently to all employees. It enables all to enjoy broadly similar benefits and performance incentives at a level of participation that reflects individual roles and responsibilities. It is designed to ensure that Member interests and the future viability of the Society are aligned primarily with the interests of those who contribute to the Society's success.

To achieve this, a competitive salary and benefit package is balanced with appropriate performance-related bonuses. The relative size of the bonus depends on the size of an individual's responsibilities. For example, for Executive Directors, remuneration is designed so that the performance-related components are a significant proportion of the total potential.

#### **Executive Director remuneration**

The Society wants to attract and retain Executive Directors with the vision, passion and drive necessary to achieve its strategy for the long-term benefit of its Members. While attitude is the most important characteristic in all of its recruitment, the Society recognises that industry and sector knowledge and experience is important, as is the willingness to act in line with its values. The Society recognises that it is part of the financial services industry and the mutual movement, and that its remuneration must be considered in this light.

The Society balances what it can offer prospective Executive Directors on appointment with plans that reward success. It balances payment now with payment later, bearing in mind that the impact of achievements may not be fully realised for some time. Part of this balance is ensuring that failure is not rewarded.

Key features of the remuneration of Executive Directors include:

- Basic pay: the level of basic pay takes account of individual skills and experience, pay across the Society and published information from comparable firms in the financial services sector
- Pension: up to 10% of basic pay
- Other insurances: health, dental, income protection and life insurances
- Short Term Incentive Plan or annual bonus plan: up to 45% of basic salary (50% CEO) depending on performance against a number of measures and targets, adjusted for individual performance as decided by the Remuneration Committee, and

Enhanced Bonus Plan: this plan paus a bonus depending on performance against a number of measures, subject to meeting a number of gateway thresholds, including solvency and liquiditu. Solvencu refers to the capital that the Societu has available to ensure the reliable paument of Member benefits. This bonus scheme is therefore designed to encourage the growth of the business while maintaining the security of Member benefits. The maximum bonus payable is 50% of the Short-Term Incentive Plan award. Payments are staged: 50% payable following the end of the year, 25% one year later and 25% one further year later. Subject to agreement, a new plan begins each uear.

The effectiveness of all Executive bonus plans is continually reviewed. All Executive bonus schemes, including the rules, awards and payments, are at the discretion of the Remuneration Committee and are subject to clawback if performance is later found to have been misstated, if misconduct or significant management failure is discovered, or for any other reason that leads to damage to the Society's reputation.

#### Non Executive Director remuneration

Non-Executive Directors are paid an annual fee depending on their role. Fees are reviewed every three years. They are set with reference to similar organisations in the same sector. No other benefits are provided.

The review of fees for Non-Executive Directors (other than the Chair) is delegated to the Executive Directors, who may take advice from external remuneration consultants if deemed appropriate. The proposals are presented to the Remuneration Committee.

The Remuneration Committee Chair proposes the fees for the Chair, which are considered by the Remuneration Committee with the Board Chair standing down when this item is discussed.

#### Other employees

All other employees are entitled to the pension, health, dental, income protection and life insurance benefits mentioned above and also participate in the Annual Bonus Scheme or a Sales Incentive Scheme depending on their role.

#### Governance of the Remuneration Policy

This policy is agreed and administered by the Remuneration Committee. A copy of the policy can be obtained from the Company Secretary.

#### **Application of this Policy in 2023**

A Short-Term Incentive Plan and Enhanced Bonus Plan were in place in 2023. A final payment was made to the Chief Executive in respect of the 2018-2020 Long Term Incentive Plan.

The Remuneration Policy has been changed to reflect the introduction of a group income protection scheme.

#### **Consultation with Members**

The Society is committed to open dialogue with its Members on its Remuneration Policy.

### Recruitment of Executive Directors and Service Contracts

Once an Executive Director has been appointed, she or he must stand for election at the next AGM.

Executive Director service contracts include the principle that individuals must mitigate their own damages in the event of the early termination of a service agreement. Notice periods are twelve months for the Chief Executive and six or fewer months for other Executives.

#### **Recruitment of Non Executive Directors**

Non-Executive Directors are appointed following a rigorous recruitment and selection process.

Having been appointed by the Board, each Director must stand for election at the subsequent AGM. The initial term of office is three years from the first AGM, then a further three and then up to three successive one-year terms.

Non-Executive Directors may not normally serve more than nine years. Re-election after six years is permitted subject to rigorous review and an assessment of the need for refreshing of the Board.

The Non-Executive Director letter of appointment sets out the time commitment expected of each Non-Executive Director in the performance of their duties. The notice period for Non-Executive Directors is one month and there is no provision for loss-of-office or exit payments.



#### **Directors' Emoluments**

The table below sets out the emoluments to all Directors during 2023.

Directors' Emoluments, £						
Director	Salary or Fees	Bonuses	Benefits	Pension	Total 2023	Total 2022
Dave Cheeseman	30,000				30,000	32,000
Mark Allen	141,883	16,155	11,459	23,433	192,930	87,138
Anna East	34,000				34,000	32,277
Paul Harwood	-	-	-	-	-	97,205
John Holland	-				-	14,000
Adrian Humphreys	24,000				24,000	30,000
Stuart Tragheim <sup>1</sup>	213,017	53,373	10,255	-	276,645	229,720
Derek Wright	36,000				36,000	36,000
Lynzi Harrison	24,000				24,000	20,923
Andrew Horsley	26,000				26,000	19,179
Total	528,900	69,528	21,714	23,433	643,575	598,442

¹receives an enhancement of 8.8% of salary in lieu of pension contributions

The bonus payment to Stuart Tragheim includes a bonus from the 2018-2020 Plan.

#### On behalf of the Board of Management

Anna East Chair of the Nomination and Remuneration Committee 03 April 2024



**Annual Report 2023** 

# Independent auditor's report to the Members of The Original Holloway Friendly Society Limited

In our opinion, the financial statements:

- give a true and fair view of the state of the Society's affairs as at 31st December 2023 and of the Society's surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Friendly Societies Act 1992.

We have audited the financial statements of The Original Holloway Friendly Society Limited (the 'Society') for the year ended 31st December 2023 which includes: The Statement of Comprehensive Income and Statement of Financial Position and the associated notes to the financial statements. including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice), Financial Reporting Standard 103 Insurance Contracts (United Kingdom Generally Accepted Accounting Practice) and the special provisions relating to Friendly Societies as set out in the Friendly Societies (Accounts and Related Provisions) Regulations 1994, as amended.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion. Our audit opinion is consistent with the additional report to the audit committee.

#### Independence

Following the recommendation of the audit committee, we were appointed by the Board of Directors on 12th August 2020 to audit the financial statements for the year ended 31st December 2020 and subsequent financial periods. The period of total uninterrupted engagement including retenders and reappointments is 4 years, covering the years ended 31st December 2020 to 31st December 2023.

We remain independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard as applied to public interest entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. The non-audit services prohibited by that standard were not provided to the Society.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate. Our evaluation of the Directors' assessment of the Society's ability to continue to adopt the going concern basis of accounting included:

- Review and challenge of the Society's current plans and budgets, growth assertions and ensuring that movements such as premium growth and forecast claims were in line with historic factors, relevant market data and our general sector experience. Where new initiatives or products have been recognised, we have ensured growth assertions and product uptake assumptions were justified by appropriate supporting models. The Society's Business plan was obtained and inspected for threats to the going concern assumption and the prior year budget compared with current year performance to identify and obtain and understanding of any adverse movements; and
- Reviewing the latest Own Risk and Solvency
   Assessment provided by the Society, checking
   that stress testing was performed and checking
   the results of the stress testing. Stress testing
   was performed for scenarios such as:

a significant reduction in new business; significant increases in interest rates; a significant reduction in asset values; and significantly adverse experience relating to key assumptions used to determine technical provisions. In addition, we reviewed the solvency projections, reconciling current positions to the financial statements and assessed the Directors' assumptions embedded within the model for reasonableness. We have also checked that the modelling used for solvency is in line with industry standards.

 Assessing how the Directors have factored in key external factors expected to affect the Society such as inflation, checking these had been appropriately considered as part of the Directors' going concern assessment.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Society's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Directors with respect to going concern are described in the relevant sections of this report.



#### Overview

Key audit matters		ers	Materiality		
	2023	2022	Society's financial statements as a whole		
KAM 1	Valuation of technical provisions	Valuation of technical provisions	E882,000 (2022: E630,000) based on 1.5% (2022: 1.5%) of fund for future appropriations excluding member bonus balances.		

#### An overview of the scope of our audit

Our audit approach was developed by obtaining an understanding of the Society's activities and the overall control environment. Based on this understanding, we assessed those aspects of the Society's transactions and balances which were most likely to give rise to a material misstatement.

#### Key audit matters

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the financial statements of the current period and include the most significant assessed risks of material misstatement (whether or not due to fraud) that we identified, including those which had the greatest effect on: the overall audit strategy, the allocation of resources in the audit; and directing the efforts of the engagement team. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

#### **Description of Key Audit Matter**

# Valuation of long term business provisions

The Society's financial statements include a net technical provision asset of £51,795,029 million (2022: £38,568,834 million), measured on a Solvency II basis. This is set out in further detail in note 7.

There is an inherent risk that insurance technical provisions can be misstated due to the fact that estimates are necessarily involved, and as such, there is an element of subjectivity in any such provision.

The calculation of the Society's insurance technical provisions requires management to make significant judgements about a variety of assumptions including (but not limited to) mortality assumptions, lapsed rate, investment yields, discount rates and the current expectation of future expenses.

We have assessed this area as being of significant risk to the audit due to the significance of these amounts in deriving the Society's results and because of the degree of assumptions and estimation underpinning the calculation, which can be highly subjective.

#### How the scope of our audit addressed the key audit matter

In assessing the valuation of technical provisions, we performed the following procedures:

- We have obtained and reviewed the actuarial reports prepared by the Society's actuary and our external actuary and checked that all relevant judgements and estimates have been considered in forming our opinion on the valuation of the long term business provisions.
- With the assistance of our external actuarial expert, whom we engaged for their expertise in life and income protection insurance, we have:
- Assessed the appropriateness of the methodology and the reasonableness of assumptions applied by management in their calculation of the provision; and
- Tested the accuracy of the calculation of the provision.
- We obtained an understanding of the conclusions in the actuarial reports prepared by the Society's Actuary and by our external actuarial expert, and assessed whether all the relevant judgements and estimates have been considered in the calculation of the provision.
- We have challenged the conclusions arrived at by our actuarial expert and checked that their processes are in accordance with both Technical Actuarial Standards (TAS) and industry practices.

- We considered the competence, capabilities, objectivity, and independence of the external actuarial experts engaged by us.
- We obtained the data which was provided to the Society's actuaries and own actuarial experts to perform their calculations and performed a reconciliation to the nominal ledger
- We have performed procedures to check that the data used within the models
  is consistent with member forms provided on joining the Society through
  agreement of a sample of forms back to underlying data entered. We also
  reviewed whether historic standing data has been unduly modified by identifying
  movements using data analytics and agreeing these back to supporting
  documentation.
- We agreed a sample of data for new members to the policy admin system to test that the underlying policy data had been correctly entered.
- We have reviewed changes to the assumptions used in the technical provisions and, with the assistance of our external actuarial expert, have

#### Key observations:

As a result of the procedures performed, we did not identify any matters to suggest that the assumptions applied by management in valuing the technical provisions are inappropriate.

#### Our application of materiality

We apply the concept of materiality both in planning and performing our audit, and in evaluating the effect of misstatements. We consider materiality to be the magnitude by which misstatements, including omissions, could influence the economic decisions of reasonable users that are taken on the basis of the financial statements.

In order to reduce to an appropriately low level the probability that any misstatements exceed materiality, we use a lower materiality level, performance materiality, to determine the extent of testing needed. Importantly, misstatements below these levels will not necessarily be evaluated as immaterial as we also take account of the nature of identified misstatements, and the particular circumstances of their occurrence, when evaluating their effect on the financial statements as a whole.

Based on our professional judgement, we deter mined materiality for the financial statements as a whole and performance materiality as follows:

Society financial statements					
	2023 £ 000's	2022 £000's			
Materiality					
Basis for determining materiality	1.5% of Funds for Future Appropriations excluding member bonus balances.	1.5% of Funds for Future Appropriations excluding member bonus balances.			
Rationale for the benchmark applied	We determined Funds for Future Appropriate benchmark, as it reflects a key measure a society and is used to assess the level of further was excluded member bonus account determine materiality based on the Society	of the performance of a mutual friendly ree reserves and in determining solvency.  Its from our calculation of materiality to			
Performance materiality	617.4	409.5			
Basis for determining performance materiality	70% of Materiality	65% of Materiality			
Rationale for the percentage applied for performance materiality	In determining performance materiality, we considered factors such as our assessment of the Society's overall control environment, and expected total value of known and likely misstatements, based on past experience.	In determining performance materiality, we considered factors such as our assessment of the Society's overall control environment, and expected total value of known and likely misstatements, based on past experience.			

#### Reporting threshold

We agreed with the Audit Committee that we would report to them all individual audit differences in excess of £17,640 (2022: £12,600). We also agreed to report differences below this threshold that, in our view, warranted reporting on qualitative grounds.

#### Other Information

The Directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information, and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material

inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of the other information, we are required to report that fact.

We have nothing to report in this regard.

#### Other Friendly Societies Act reporting

Based on the responsibilities described below and our work performed during the course of the audit, we are required by the Friendly Societies Act 1992 and ISAs (UK) to report on certain opinions and matters as described below.

Strategic report and Directors' report	Matters on which we are required to report by exception
<ul> <li>In our opinion, based on the work undertaken in the course of the audit:</li> <li>the information given in the Strategic report and the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and</li> </ul>	We have nothing to report in respect of the following matters in relation to which the Friendly Societies Act 1992 requires us to report to you if, in our opinion:  • proper accounting records have not been kept; or
<ul> <li>the Strategic report and the Directors' report have been prepared in accordance with applicable legal requirements.</li> </ul>	<ul> <li>the financial statements are not in agreement with the accounting records and returns; or</li> </ul>
In the light of the knowledge and understanding of the Society and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or Directors' report.	we have not received all the information and explanations we require for our audit.

#### Responsibilities of directors

As explained more fully in the Board's Responsibilities, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors are responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the Society or to cease operations, or have no realistic alternative but to do so.

# Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the

aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

# Extent to which the audit was capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

#### Non-compliance with laws and regulations

#### Based on:

- Our understanding of the Society and the industry in which it operates;
- Discussion with management and those charged with governance; and
- Obtaining and understanding of the Society's policies and procedures regarding compliance with laws and regulations;

we considered the significant laws and regulations to be the Friendly Societies Act 1992, Friendly Societies (Accounts and Related Provisions) Regulations 1994, the General Data Protection Regulations (GDPR), Financial Reporting Standards 102 and 103 applicable in the UK and Republic of Ireland and the AFM Corporate Governance Code.

The Society is also subject to laws and regulations where the consequence of non-compliance could have a material effect on the amount or disclosures in the financial statements, for example through the imposition of fines or litigations. We identified such laws and regulations to be requirements of the Prudential Regulation Authority (PRA) and Financial Conduct Authority (FCA).

Our procedures in respect of the above included:

- Review of minutes of meeting of those charged with governance for any instances of noncompliance with laws and regulations;
- Review of correspondence with regulatory authorities for any instances of non-compliance with laws and regulations;
- Review of financial statement disclosures and agreeing to supporting documentation.

#### Irregularities including fraud

We assessed the susceptibility of the financial statements to material misstatement, including fraud. Our risk assessment procedures included:

- Enquiry with management and those charged with governance regarding any known or suspected instances of fraud;
- Obtaining an understanding of the Society's policies and procedures relating to:
- Detecting and responding to the risks of fraud; and
- Internal controls established to mitigate risks related to fraud.
- Review of minutes of meeting of those charged with governance for any known or suspected instances of fraud;
- Discussion amongst the engagement team as to how and where fraud might occur in the financial statements;
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- Considering remuneration incentive schemes and performance targets and the related financial statement areas impacted by these.

Based on our risk assessment, we considered the areas most susceptible to fraud to be the valuation of technical provisions and management override of controls.

Our procedures in respect of the above included:

- Testing a sample of journal entries throughout the year, which met a defined risk criteria, by agreeing to supporting documentation; and
- Assessing significant estimates made by management for bias (refer to the key audit matters section for procedures performed).

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members who were deemed to have the appropriate competence and capabilities, and remained alert to any indications of fraud or noncompliance with laws and regulations throughout the audit.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <a href="www.frc.org.uk/auditorsresponsibilities">www.frc.org.uk/auditorsresponsibilities</a>. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the Society's members, as a body, in accordance with section 73 of the Friendly Societies Act 1992. Our audit work has been undertaken so that we might state to the Society's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Society and the Society's members as a body, for our audit work, for this report, or for the opinions we have formed.

Tom Reed

Thomas Reed, Senior Statutory Auditor

For and on behalf of BDO LLP, Statutory Auditor

London, UK

8 April 2024

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

**Annual Report 2023** 

# Financial Statements

# Financial Statements

STATEMENT OF COMPREHENSIVE INCOME FOR THE		2023	2022
YEAR ENDED 31 DECEMBER 2023	Note	£	E
TECHNICAL ACCOUNT: LONG-TERM BUSINESS			
Gross premium written		11,886,543	11,060,276
Outward reinsurance premiums		(380,520)	(50,277)
Net earned premium income		11,506,023	11,009,999
Investment income and realised gain	5	573,627	329,005
Unrealised (loss)/gain on investments		528,075	(1,853,470)
Total technical income		12,607,725	9,485,534
Gross claims incurred		6,211,632	5,675,790
Reinsurance recoveries		(5,508,973)	(11,015)
Claims incurred net of reinsurance	6	702,659	5,664,775
Change in technical provisions	7	(13,256,195)	17,110,747
Net operating expenses	8	10,028,073	9,922,591
Investment expenses and charges		53,635	58,821
Tax attributable to long-term business	9	-	-
		(2,471,828)	32,756,934
Net surplus/(deficit) for the year		15,079,553	(23,271,400)
Transfer (to)/from the fund for future appropriations	10	(15,079,553)	23,271,400
Balance on Technical Account: Long-Term Business			-

The above results relate wholly to continuing activities. The Society had no other comprehensive income or expenditure and has elected not to prepare separate analysis using a non-technical account.

The Society has not presented a Statement of Changes in Equity. There are no equity holders in the Society, which is a mutual organisation.

# Financial Statements

STATEMENT OF FINANCIAL POSITION FOR THE YEAR	Note	2023	2022
ENDED 31 DECEMBER 2023	Note	E	
ASSETS			
Intangible assets	11	3,506,530	3,999,565
Investments			
Land and buildings	12	745,000	775,000
Other financial investments	13	19,090,194	17,029,930
		19,835,194	17,804,930
Assets held to cover linked liabilities	14	610,065	640,065
Debtors			
Other debtors		198,544	157,529
Other Assets			
Tangible assets	15	58,190	64,146
	.5	-	-
Cash at bank and in hand		519,755	209,921
		577,945	274,067
Prepayments and accrued income			
Accrued interest		156,704	154,874
Other prepayments and accrued income		130,410	221,223
		287,114	376,097
Technical provisions	7	51,795,029	38,568,834
		76,810,421	61,821,087
LIABILITIES			
Fund for future appropriations	10	73,921,954	58,842,401
Technical provision for linked liabilities	7	610,065	640,065
Creditors			
Arising out of reinsurance operations		339,609	4,806
Claims outstanding		77,075	119,951
Other creditors (inc tax and social security)	16	1,861,718	2,213,864
		2,278,402	2,338,621
		76,810,421	61,821,087

The financial statements on pages 53-70 were approved by the Board of Management on 03 April 2024 and were signed on its behalf by:

Derek Wright Chair and Director

Dave Cheeseman Chair of the Audit and Risk Committee

Alison Poyner Company Secretary

Oli Payner

#### Note 1. Significant accounting policies

The principal accounting policies applied in preparing these financial statements are set out below. They have been applied consistently to all the information presented, unless otherwise stated.

#### Basis of preparation

The financial statements have been prepared in accordance with Financial Reporting Standards ('FRS') 102 and 103 as issued by the Financial Reporting Council and the Friendly Societies (Accounts and Related Provisions) Regulations 1994 (the 'Regulations').

FRS 102 requires the use of certain critical accounting estimates. It requires management to exercise judgement in applying the chosen accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are set out in Note 2. Forming estimates inherently requires the use of available information and application of judgement. Actual outcomes could differ from estimates.

In accordance with FRS 103 on Insurance Contracts, the Society has applied existing accounting practices for insurance contracts, modified as appropriate to comply with applicable standards.

The financial statements have been prepared on a historic cost basis, except for the revaluation of certain properties and financial instruments. The Society operates, and prepares these statements, using Great British Pounds (£).

#### Going concern

The Society meets its day-to-day working capital requirements through its own resources.

The Society's forecasts and projections, taking account of reasonably possible changes in trading performance, show that it should be able to operate within the level of its current facilities. After making enquiries, the Directors have a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future. The Society therefore continues to adopt the going concern basis in preparing its financial statements.

#### Accounting for property

Land and buildings are included at open market value, as determined every three years by an independent surveyor. The valuation was last undertaken in November 2023. No depreciation has been applied during the year.

#### Accounting for net earned premiums

Premiums are accounted for when due for payment. Premiums for new business are accounted for when the insurance contract liability is set up and the premium is due for payment. Reinsurance premiums are accounted for when due for payment. All premiums are UK based, there is no exposure to

overseas premiums.

#### Accounting for investment income

Investment income is accounted for at fair value and includes dividends and interest from investments. Dividend income is accounted for when received. Other investment income is included on an accruals basis.

# Accounting for net gains or losses on investments

Realised gains or losses on investments are accounted for as the difference between net proceeds and their original purchase price. Where the investment was purchased in the previous accounting period, any unrealised gains or losses brought forward are reversed.

Unrealised gains or losses on investments are accounted for as the difference between a fair value at 31 December 2023 and a similar valuation as at 31 December 2022 or, where purchased during 2023, the purchase price.

#### Accounting for operating expenses

Operating expenses, charged in the long-term business technical account, comprising acquisition and administrative expenses, are charged when incurred.

#### Accounting for pension

Contributions to the Society's defined contribution pension schemes are charged to the net operating expenses in the period in which the liability is accrued.

#### Accounting for the tax attributable to longterm business

The Society is only liable to taxation on part of its life and endowment assurance fund. Taxation is provided for on an accruals basis, provision being made for the current year's liability.

#### **Accounting for investments**

#### Assets held to cover linked liabilities

These investments are included at market value. The linked liabilities match the corresponding assets and are valued on a basis consistent with them.

#### Other financial investments

These investments are included at market value, with changes in value during the year being accounted for in the long-term business technical account.

In compliance with FRS102, the Society discloses in Note 13, for each class of financial asset held at fair value in the statement of financial position, an analysis of the level in the fair value hierarchy into which the measurements are categorised.

Valuation methodology	Level
Using active quoted prices	1
Using other observable inputs	2
Using other valuation techniques	3

#### Intangible assets

These assets are stated at cost less accumulated amortisation and accumulated impairment losses. Amortisation is calculated, using a straight-line method, to allocate the depreciable amount of the assets to their residual values over their estimated useful lives, as follows:

Amortisation		
Computer software	25% on a straight-line basis	Useful life 4 years
Administration System	10% on a straight-line basis	Useful life 10 years

#### Tangible assets

These assets are accounted for at their purchase cost plus any incidental costs of acquisition. Depreciation is calculated to write off the cost of tangible assets over their estimated useful lives, at the following rates:

Asset Depreciation	
Office equipment	10 - 25% on a straight-line basis
Computer equipment	25% on a straight- line basis
Property improvements	10% on a straight- line basis

#### Accounting for claims and benefits

Maturity claims are accounted for when due for payment. Surrenders are accounted for on the earlier of the date payment is made or when the insurance contract ceases to be included within the long-term insurance contract liability.

Death and sickness claims are accounted for when the Society is notified of the claim. The value of claims on participating plans includes bonuses paid or payable. Reinsurance recoveries are accounted for in the same period as the related claim with the exception of the contingent claim amount received from Munich Re

Where claims costs are estimated, the estimate includes reinsurance recoveries. The actual claim cost is likely to be different from the estimate.

Unit-linked benefits are accounted for when realised. They are equal to the assets held to meet them.

#### Accounting for the fund for future appropriations

The fund for future appropriations represents the excess of assets over and above the long-term value of insurance contracts and other liabilities. It represents the amounts that have yet to be declared as bonuses for participating insurance contracts and the Society's free assets. Any profit or loss reported on the Statement of Comprehensive Income is transferred to or from this fund.

#### Accounting for plan allocations and bonuses

The long-term business technical account assumes that compound bonuses vary in line with risk-free rates and all other bonuses are maintained at current rates.

#### Accounting for technical provisions

The long-term business provision is determined by the Board on the advice of the Chief Actuary, as part of the annual actuarial valuation of the Society's long-term business, as permitted by FRS 103. The provision is determined in accordance with Solvency II rules as required in the UK by the PRA.

#### Accounting for reinsurance

The amounts that will be recoverable from reinsurers are estimated based upon the gross provisions, having due regard to collectability. The reinsurers' share of claims incurred in the Statement of Comprehensive Income reflects the amounts received or receivable from reinsurers in respect of those claims incurred during the period. The claim

amount for 2023 includes an initial contingent claim for £5.5m under a reinsurance treaty with Munich Re entered into in November 2023.

Reinsurance liabilities are primarily premiums payable for reinsurance contracts and are accounted for in the Statement of Comprehensive Income as 'Outward reinsurance premiums' when due. Premiums payable to Munich Re will repay the initial contingent claim amount.

#### Accounting for financial assets

Financial assets, other than investments and derivatives, including other debtors, are initially measured at transaction price including transaction costs and subsequently held at amortised cost less any impairment.



#### Note 2. Critical accounting judgements and estimates

In preparing the financial statements, management is required to make estimates and assumptions which affect reported income, expenses, assets, liabilities and disclosure of contingent assets and liabilities. Use of available information and application of judgement are inherent in the formation of estimates, together with past experience and expectations of future events that are believed to be reasonable under the circumstances. Actual results could differ from estimates. The more critical areas where accounting estimates and judgements are made are set out below.

#### Fair value of buildings

The valuation of the property is subjective and is subject to a degree of uncertainty. The valuation is based on assumptions which may not prove to be accurate.

#### Long-term business provision

A Best Estimate of Liabilities is determined on best estimate assumptions together with a Risk Margin which reflects the costs that a third party would require to administer the Society's liabilities. Both Best Estimate of Liabilities and the Risk Margin are calculated in line with Solvency II requirements as implemented by the PRA in the UK at the valuation

date. Due to the long-term nature of the Society's liabilities, these estimates are subject to significant uncertainty.

The assumptions used for mortality and sickness are based on standard industry tables adjusted where appropriate to reflect the Society's experience. The assumptions used for expenses and lapse rates are based on Society plans and experience. The main assumption underlying these techniques is that past claims development experience compared with a standard table provides a reliable basis for projecting future claims experience. For a fast-growing firm, there is more uncertainty around variability of future, relative to past, experience.

The assumptions used are described in Note 4.

#### Note 3. Capital Management

The Society maintains an appropriate level of capital to ensure the payment of existing Member benefits in accordance with the Solvency II Solvency Capital Requirements.

The capital management objectives are:

- to ensure that the strategy can be implemented and sustained
- to maintain the financial strength at an appropriate level for the risks of the business
- to give confidence to Members and other stakeholders, and
- to comply with the capital requirements of the regulator.

Details of the Society's objectives and its strategy to achieve them are provided in the Chief Executive's Statement on pages 6-8.

The Board reviews the strategy annually by considering financial projections under a range of plausible scenarios looking forward for a period of typically three to five years.

A range of metrics are considered within each scenario with the most important being the solvency ratio and cashflow position and the risks presented under each scenario considered. The projected capital position for the Society is assessed relative to the approved "solvency ladder" which provides a view as to likely future capital management actions that may be necessary.

The scenario with the most acceptable overall outcome, balancing the various metrics, defines the Society's annual business plan and is used as a reference point for setting expense budgets and sales targets.

The Solvency Capital Requirement is calculated in accordance with the Solvency II Standard Formula. The Society complied with the prudential requirements regarding capital and technical provisions throughout 2023. It is not, and has not been in 2023, subject to any externally imposed capital requirements.

#### Capital statement

The following summarises the capital resources of the Society as determined for UK regulatory purposes. The Society does not write With Profits business at the scale required to necessitate a realistic balance sheet. So, the capital statement covers all of the Society's life insurance business. There are no specific constraints on the capital of the Society. As the Society has no shareholders, all of its capital belongs to its Members.

Life business UK non-participating	2023 £000s	2022 E000s
Total capital resources before deductions*	73,922	58,843
Adjustments to assets**	(3,507)	(4,000)
Total available capital resources	70,415	54,843

<sup>\*</sup> the Fund for Future Appropriations

Drivers of the change are described under Analysis of Change in Note 4.

<sup>\*\*</sup> includes intangible assets

#### Note 4. Risk Management

As the Society's capital belongs to its Members, the Society is able to amend the level of profit allocation and bonuses payable to them, should this be necessary to maintain solvency.

The Board has set target capital levels and, should solvency levels fall, has trigger levels which would require management actions to address the position.

# Long-term insurance liability valuation assumptions

A gross premium valuation is used to calculate the liabilities. The assumptions used in the valuation of the long-term insurance liabilities are set out below. Due to the long-term nature of the Society's liabilities, the assumptions, and hence the valuation results which are based on them, are subject to significant uncertainty.

#### Discount rate of interest

Assumptions are set having regard to risk-free rates of return, without volatility or matching adjustment, as specified by the Prudential Regulatory Authority as at 31 December 2023. Selected rates are shown below and the full set are on the Bank of England website.

Selected Discount Rates, %, as dictated by the Prudential Regulatory Authority			
Duration (year)	31 Dec 2023		
1	4.735		
2	4.021		
3	3.668		
4	3.475		
5	3.355		
10	3.284		
15	3.398		
20	3.432		
25	3.414		
30	3.355		
50	2.918		

#### Expenses

Maintenance expenses are set allowing for new business in accordance with the Society's business plans for the period 2024-2028. Thereafter expenses are assumed to increase with an expense inflation assumption derived from the difference between conventional gilt and index-linked gilt curves.

#### Sickness

For income protection products, a sickness inception and recovery approach is used, based on a multiple of the industry standard CMIR12 rates table. Inception assumptions vary by product and are set considering recent experience. Allowance is made within the calculation of the liabilities to account for plans with different deferred periods. The recovery rates vary by claim duration and are set based on recent experience. Other aggregate adjustments are made so that projected claims more closely match claims paid in practice. The assumptions are reviewed annually to allow for emerging experience.

#### Lapses

The lapse assumptions are set based on recent experience adjusted for any trends that are observed. The assumptions vary by product and by how long plans have been in-force. For some products, and some durations, experience is very sparse or does not exist. In these cases, assumptions from alternative products or pricing assumptions are used. The assumptions are reviewed annually to allow for emerging experience. In line with Solvency II regulations, all unit-linked contracts are assumed to lapse at the valuation date as they have passed their maturity date.

#### Mortality

Assumptions are set by reference to standard actuarial tables: for healthy lives, 50% of AMCOO and for sick lives 100% of CMIR12.

#### Options and guarantees

None of the Society's insurance contracts had any financially significant options or any guaranteed surrender values in place during the year up to the valuation date.

#### Analysis of change

The table below presents the movement in the Society's available capital over 2023.

Analysis of Change, 2023, £000					
2023	Capital	Change			
Available capital at start of year	54,843				
In-force business movements	54,068	-776			
New business	53,661	-407			
Interest rates	55,016	1,355			
Inflation and other market movements	57,852	2,836			
Model and basis changes	70,635	12,783			
Other	70,415	-220			
Available capital at end of year	70,415				

#### Underlying approach to risk management

The following principles outline the Society's approach to risk management and internal control:

- the Board has responsibility for ensuring that there are effective risk management and internal control systems
- primary oversight of these systems is delegated to the Audit and Risk Committee by the Board
- the Risk Management System ensures that risks that might move outcomes well outside those envisaged by the business plan are identified, measured, monitored, managed and reported appropriately
- the Internal Controls System ensures
  that controls are effective. This includes
  understanding the nature of the controls,
  monitoring their effectiveness, allowing them
  to evolve and developing a culture of openness
  and continual challenge. Root cause analysis
  and consideration of near misses are important
  components of the approach
- the Risk and Controls Committee (a management committee) receives reports on risks from throughout the Society. It reviews the reports and commissions further investigation as necessary, and
- managers are accountable for the internal control environment in their areas.

# Sensitivity of the results to changes in principal risks

The following describes the sensitivity of the Society's results to changes in principal risks, as measured by changes in assumptions. The changes used reflect reasonably possible ranges:

Sensitivity of Results to Assumption Changes, £000s				
Available capital at 31 Dec 2023	70,415			
Principal Risk	Change	Impact		
More people fall sick	10%	-4,101		
People don't recover as quickly	-5%	-3,127		
More people lapse	10%	-6,252		
Fewer people lapse	-10%	7,183		
Plans cost more to administer	10%	-1,268		
Risk-free yields rise	+100bps	-5,609		
Risk-free yields fall	-100bps	6,809		
Corporate bond asset values fall	-10%	-1,184		
Inflation falls	-50bps	-2,189		

The principal risks are described in more detail on the next page.

#### Insurance health risks

The Society is exposed to a range of insurance risks through its insurance plan liabilities. Principally, these are sickness, lapse and expense risks. In all three cases, if the risk materialises, profitability will be reduced. These risks are inherently part of the Society's business.

The Society regularly reviews its sickness experience to ensure that any changes required can be fed into pricing and underwriting. Its underwriting and claims-handling processes are monitored to ensure they remain effective.

Lapse risk is difficult to manage. The Society has enhanced its service by implementing a programme to support Members who are considering lapsing their plans, ensuring that the full range of options is communicated and supporting whatever choice the Member makes.

Expense risk is closely monitored.

#### New business risks

Lower-than-expected new business is a risk. The Society needs a healthy and increasing stream of quality new business to achieve its strategy.

Higher-than-expected new business also involves risk. It is important that there are sufficient people to handle increased volume and that underwriting standards are maintained. It is important that there is sufficent regulatory capital to allow the business to be written. Like most businesses, existing personnel can be temporarily moved to support a sudden increase in new business, but this is not a permanent solution. It carries the risk that important strategic work cannot then progress.

The Society is actively and continually managing these risks.

#### Financial (market, credit and liquidity) risks

The Society is exposed to a range of financial risks.

#### Market risk

Market risk is the risk of changes in the value of investments, including from interest rates and inflation. The Society has a small exposure to equity price risk and currency risk. Appropriate sensitivities are shown on page 63.

#### Interest rate risk

Interest rate risk arises from the value of the Society's insurance liabilities and in the fair value of risk-free asset values.

#### Inflation risk

Inflation risk arises from the inflation of expenses including claims, offset by inflating premiums and benefit levels on index-linked plans.

#### Equity price risk

The Society is exposed to equity price risk as a result of its holdings in equity investments, classified as financial assets at fair value through profit or loss. The Society has an investment policy which sets limits on its exposure to equities in aggregate terms and by currency and counterparty. All assets held in equities are GBP-denominated, higher quality equities.

#### Managing market risk

The Executive Committee oversees market risk. The Committee recommends the investment policy to the Board, receives reporting, oversees investment activity and ensures that the agreed policy is followed.

The Society manages its assets for the benefit of its Members. The asset allocation policy, counterparty limits and other controls balance the risks against the rewards.

#### Credit risk

Credit risk is the risk that a counterparty will be unable to pay amounts in full when due. Key areas where the Society is exposed to credit risk are:

- · amounts due from corporate bond issuers
- · amounts due from Advisers
- · amounts due from Members, and
- reinsurers' share of insurance and investment contract liabilities.

The Society has very little credit risk. Its counterparties are selected to be of high creditworthiness.

The Society manages the levels of credit risk it accepts by placing limits on its exposure to a single counterparty or groups of counterparties. Such risks are subject to regular review.

The assets bearing credit risk are summarised below, together with an analysis by credit rating:

Market Value	E000		
	2023	2022	
Investment grade	16,505	15,151	
Non-investment grade	-	-	
Non-rated	-	-	
	16,505	15,151	

Investment grade assets are those with S&P ratings of BBB- or higher.

The assets reported above exclude assets backing unit-linked insurance contracts. The holders of these contracts bear the credit risk arising from them.

The assets reported above include those held in the With Profits funds where the Society is able to transfer part of the credit risk arising from them to holders of With Profits investment and insurance contracts to the extent that the future level of discretionary bonuses can be reduced to absorb any associated credit losses, as well as losses arising from most other financial risks.

#### Liquidity risk

Liquidity risk is the risk that cash may not be available at a reasonable cost to pay obligations when due. The Board sets limits on the minimum proportion of maturing funds available to meet such calls and on the minimum level of borrowing facilities that should be in place to cover anticipated liabilities and unknown levels of demand.

Amounts under unit-linked insurance plans are generally repayable on demand and the Society is responsible for ensuring there is sufficient liquidity within the asset portfolio to enable unit-linked liabilities to be met as they fall due.

With Profits insurance plans can be surrendered before maturity for a cash surrender value. Liquidity risk can be managed by the Society exercising its discretion to adjust the level of bonus payable on early surrender.

#### Operational risks

Operational risks cover the impact of failed, missing or inadequate processes, people or infrastructure, and include the impact of failures of strategy and a damaged reputation. For a business that is changing so quickly, the Society is vulnerable to operational risks of many different types. Loss of data and cyber-threats are common concerns for financial services organisations.

The Society takes operational risk seriously. Its risk officer works with managers and supervisors across the business to minimise the incidence and impact of operational risk, to analyse actual and near-miss incidents and to ensure that any errors that arise are properly dealt with. The management of operational risk is connected to the management of conduct risk and culture.

# Note 5. Investment income and realised gain/(loss)

Investment income and realised gain/(loss)	2023 £	2022 £
Income from Investments:		
Interest income (cash deposits)	79,981	18,948
Interest income (UK government securities)	86,287	109,427
Interest income (other fixed interest securities)	231,884	312,343
Dividend income	58,930	74,562
	457,082	515,280
Gain/(Loss) on realisation of investments	116,545	(186,275)
Investment income and realised gain	573,627	329,005

#### Note 6. Claims incurred net of reinsurance

Claims incurred net of reinsurance	2023 £	2022 £
Sickness benefit	4,270,407	3,481,736
Reinsurers' share	(5,508,973)	(11,015)
	(1,238,566)	3,470,721
Unit-linked encashments	56,823	39,861
Withdrawals and maturities	1,884,402	2,154,193
	1,941,225	2,194,054
Claims incurred net of reinsurance	702,659	5,664,775

On 30 September 2023 (the "commencement date"), the Society entered into a treaty reinsurance arrangement with Munich Re.

Upon entering into the treaty, the Society received a contingent claim payment

of £5.5m which has been recorded as a reinsurance recovery in the Statement of Comprehensive Income. There will be no further payments received from the Reinsurer in respect of this treaty. Under the terms of the treaty, the Society is to pay Reinsurance Premiums to the reinsurer.

The treaty entered into is in respect of certain policies that were in force at the commencement date. The premium payable to the Reinsurer is linked to the premiums received in respect of these in force contracts and, therefore, risk transfer exists in respect of both premium lapse and claims, with the premium payable subject to adjustment.

The future premiums to be paid to the reinsurer in respect of this treaty have been accounted for as a liability in the technical provisions. The impact of this is that there is no net impact to the Statement of Comprehensive Income arising on the commencement of the treaty. As reinsurance premiums are paid, they will be recorded as an expense through the Statement of Comprehensive Income. In the current year a reinsurance premium of £331,392 has been recognised in respect of this contract. It is shown as Outward reinsurance premium.

#### Note 7. Technical provisions

Technical provisions	Unit Linked Liabilities E	Other Liabilities (Assets) £	Total 2023 E	Total 2022 £
Balance at 1 January	640,065	(38,568,834)	(37,928,769)	(55,039,516)
Movement	(30,000)	(13,226,195)	(13,256,195)	17,110,747
Balance at 31 December	610,065	(51,795,029)	(51,184,964)	(37,928,769)

Note 3. on Capital management and Note 4. on Risk management and control provide information about the valuation assumptions and risk approach associated with the technical provisions. The change in technical provisions over the period is part of the analysis of change in available capital set out in Note 4. The technical provisions decreased principally as a result of increases in interest rates used to discount future cash flows.

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#### Note 8. Net operating expenses

Net operating expenses	2023 £	2022 £
Acquisition expenses	6,749,864	6,687,832
Administrative expenses	3,278,209	3,234,759
Net operating expenses	10,028,073	9,922,591
Net operating expenses include the following:		
Fees* payable to the Society's auditor:		
Audit (BDO LLP)	140,000	107,500
Other charges:		
Depreciation on tangible fixed assets	21,391	30,737
Amortisation on intangible assets	499,977	516,005
* All fees are exclusive of VAT.  Employee benefits expense:		
Salaries and wages	4,031,502	4,407,546
Social security costs	465,757	484,314
Pension costs	444,292	455,094
	4,941,551	5,346,954
Number of employees:		
Board and senior management	10	10

Numbers include Executive Directors and are a monthly average.

Acquisition and Member contact

Administration

#### Note 9. Taxation

No tax is due in 2023 or 2022.

#### Note 10. Fund for future appropriations

Fund for future appropriations	General Reserve E	Life and Endowment £	Total 2023 E	Total 2022 E
Balance at 1 January	58,556,081	286,320	58,842,401	82,113,801
Transfer to/(from)	15,079,553	-	15,079,553	(23,271,400)
Balance at 31 December	73,635,634	286,320	73,921,954	58,842,401

Member balances	2023 £	2022 £
Balance as at 1 January	15,902,472	16,819,735
Apportionment of surplus	690,977	747,746
Compound bonus	323,327	265,672
Final bonus	81,499	143,856
Death interest	3,924	3,851
Balance plus bonuses	17,002,199	17,980,860
Withdrawals	(1,847,904)	(2,078,388)
Balance as at 31 December	15,154,295	15,902,472

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#### Note 11. Intangible assets

Intangible assets	Administration System £	Computer Software £	Total 2023 £	Total 2022 £
Cost				
At 1 January	4,909,170	172,632	5,081,802	5,080,554
Additions	-	6,941	6,941	1,248
Disposals	-	(7,296)	(7,296)	-
At 31 December	4,909,170	172,277	5,081,447	5,081,802
Amortisation				
At 1 January	919,965	162,272	1,082,237	566,232
Charge for year	490,917	9,060	499,977	516,005
Eliminated on disposals	-	(7,297)	(7,297)	-
At 31 December	1,410,882	164,035	1,574,917	1,082,237
Net Book Value at 31 December	3,498,288	8,242	3,506,530	3,999,565

#### Note 12. Land and buildings

Land and buildings	2023 £	2022 £
Cost/Valuation		
At 1 January	775,000	775,000
(Decrease) in valuation	(30,000)	-
At 31 December	745,000	775,000

The cost of land and buildings was £1,880,000. The 'Land and buildings' item refers to the Society's Head Office property, which is freehold and is included at market value as at 31 December 2023. A valuation was carried out by Philip J Pratt BSc MRICS (Registered Valuer) of Alder King property consultants in November 2023. The Head Office is fully occupied by the Society and was valued on an existing-use basis. Valuations are carried out every three years. The Directors consider this valuation to remain appropriate.

#### Note 13. Financial assets

Financial assets - fair value through income	Market Value 2023 E	Cost 2023 £	Market Value 2022 E	Cost 2022 £
Shares, other variable yield securities and unit trusts				
UK Listed	1,745,447	1,688,041	1,524,804	1,602,952
Debt securities and other fixed income securities:				
GBP denominated	14,300,530	13,829,898	14,259,459	16,011,553
	16,045,977	15,517,939	15,784,263	17,614,505
Deposits with credit institutions, including cash funds:				
GBP denominated	3,044,217	3,044,216	1,245,667	1,245,667
	19,090,194	18,562,155	17,029,930	18,860,172

All financial assets are level 1. Level 1 assets are those which are reported at a quoted price in an active market, where price, without adjustment, has been used to measure fair value. No level 2 or 3 assets were held.

#### Note 14. Assets to cover linked liabilities

Assets to cover linked liabilities	Market Value 2023 E	Cost 2023 E	Market Value 2022 £	Cost 2022 £
Financial assets – fair value through Shares, other variable yield securities				
UK Listed	161,343	159,964	153,459	157,375
Debt and fixed income securities	439,450	427,638	443,923	477,955
	600,793	587,602	597,382	635,330
Financial assets – at amortised cost	•			
Deposits with credit institutions	9,272	9,272	42,683	42,683
	610,065	596,874	640,065	678,013

#### Note 15. Tangible assets

Tangible assets	Office Equipment £	Computer Equipment E	Property Improvements £	Total 2023 E	Total 2022 £
Cost					
At 1 January	138,340	143,135	14,358	295,833	307,570
Additions	-	19,999	-	19,999	10,703
Disposals	(509)	(20,951)	-	(21,460)	(22,440)
At 31 December	137,831	142,183	14,358	294,372	295,833
Depreciation					
At 1 January	111,229	118,783	1,675	231,687	220,585
Charge for year	7,220	13,468	1,436	22,124	30,737
Eliminated on disposals	(127)	(17,502)	-	(17,629)	(19,635)
At 31 December	118,322	114,749	3,111	236,182	231,687
Net Book Value as at 31 December	19,509	27,434	11,247	58,190	64,146

#### Note 16. Other creditors

Other creditors	2023 £	2022 E		
Other creditors including taxation and social security:				
Taxation and social security	118,818	153,148		
Amounts due to retired Members	976,111	976,238		
Amounts due to extra contributions	75,718	83,845		
Other creditors	691,071	1,000,633		
	1,861,718	2,213,864		

#### Note 17. Capital commitments

There were no capital commitments due at 31 December 2023 or 2022.

#### Note 18. Financial commitments

There were no financial commitments due at 31 December 2023 or 2022.

#### Note 19. Particulars of business

All the Society's business relates to direct insurance business, being income protection, specialist critical illness and friendly society ten-year plans, written for residents of the UK or the Isle of Man.

#### Note 20. Related parties

All Board members, some members of senior management, and some family members have plans with the Society and pay premiums on an arm's length basis. The total face value of these plans does not exceed £5,156. There are no other related party transactions.

#### **Note 21. With Profits Actuary**

The With Profits Actuary was Alison Carr, FIA, of Steve Dixon Associates LLP. The Society requested her to furnish it with the particulars required under Section 77 of the Friendly Societies Act 1992. Mrs Carr confirmed that neither she nor her family were Members of the Society, nor have they any financial or pecuniary interests in the Society with the exception of fees paid to Steve Dixon Associates LLP for professional services. The fees paid to Steve Dixon Associates LLP amounted to £57,188 in 2023 (£141,535 in 2022). The majority of these fees were paid for Chief Actuary and With Profit Actuary services.

#### Note 22. Actuarial valuation

In accordance with the Prudential Regulation Authority Handbook (Supervision 4.3.13 R) the Society is obliged to have an actuarial valuation of its long-term business. The valuation report has been prepared by Alison Carr of Steve Dixon Associates LLP in accordance with the relevant Technical Actuarial Standards published by the Financial Reporting Council.



We welcome and invite feedback from you, our Members and owners. You can contact us in a number of different ways, as follows:

**In person,** by attending the Annual General Meeting. Invitations are usually issued three to four weeks beforehand.

By email, using hello@holloway.co.uk

**By telephone,** on 0800 0931 535

**By letter,** by writing to Holloway Friendly, Holloway House, 71 Eastgate Street, Gloucester, Gloucestershire, GL1 1PW